

Minutes of the Meeting of Brinklow Parish Council
Held on
Thursday 14 November 2013, 19:15 Hours at Brinklow Community Hall

Present: Cllr R Pearson (Chair) Cllr J Boonham
Cllr E Friswell Cllr D Lowe
Cllr C Moore Cllr C Tew
Cllr H Timms (RBC, WCC) two members of the public

1. Open section of meeting at which members of the public can speak.

1.1. A representative from the quarry advised of a forthcoming liaison meeting in 'about three weeks'. Topics were solicited.

Action: All Cllrs.

1.2. Trees encroaching into Heath Lane gardens were to be cut back by the adjoining landowner. It was pointed out that Heath lane residents must play their part by trimming back vegetation, emanating from their gardens, which was overhanging the footpath.

Action: RP.

1.3. It was reported that the drain by the new crossing on the Coventry Road needs clearing due to accumulation of floodwater at times of heavy rain.

Action: Clerk.

1.4. The PCSO is to be asked about the situation regarding use of A board signage in the village.

Action: Clerk.

2. Apologies received and noted. Cllr Gillias.

3. Declarations of interest. None.

4. News and views from Borough and County Cllrs.

4.1. A report from the recent Earl Craven meeting was given to the meeting.

4.2. The issue of whether the byelaw prohibiting parking on The Crescent grass extended to all verges in Brinklow was raised again.

Action: HT.

4.3. It was reported that the imminent closure of the funding stream overseen by Cllr Timms might be postponed for a short while.

Action: JB, HT.

5. Minutes of the last meeting. Deemed accurate and signed by the Chair.

6. Matters arising from the minutes other than continuing minutes. None

7. Planning applications. Application R13/1673, 2 College Close. Concern was expressed at the meeting that this development required permanent access over an adjacent grass verge on Heath Lane.

Action: Clerk.

Post meeting note. Details of discussions held with the Planning Department have been circulated to all BPC Cllrs by the Clerk.

8. Correspondence. A letter had been received from Summer and Malachi McDonnell of Skipwith Close. In the letter Summer and Malachi expressed their

thanks to the Council for the recent provision of a skate park; saying how much they enjoyed using the facility.

The Council was pleased to receive the letter, expressed its thanks to Summer and Malachi, and wished them an enjoyable time on the park in the future.

9. Accounts.

9.1. Business Reserve Account sheet number 169 had been circulated to all Cllrs.

9.2. The following were approved for payment. All sums are in £s Sterling.

MSM	Brush cutter	Chq no: 1483	441.98
D Lowe	Wood for castle steps	Chq no: 1484	36.56
Colin Cook	Burial fee	Chq no: 1485	12
N Freeman	Grass cutting contract	Chq no: 1486	2384
Play Safety	Play inspection	Chq no: 1487	103.2
Grant Thornton	External audit	Chq no: 1488	240
Community hall	Room hire	Chq no: 1489	24
British Legion	Wreath donation	Chq no: 1490	25
SLCC	Subscriptions	Chq no: 1491	116

10. Reports from associated meetings.

10.1. Speed aware. There had been debate as to the merits of the group purchasing its' own device. Cost £1200 (approx.) with on-going calibration and possible repair costs. Discussion was postponed to the precept meeting in December.

Action: RP.

11. Continuing Minutes.

11.1. Community hall. A new playgroup (under different management) is awaiting OFFSTED approval. Slated to start on a mornings only basis; it will ascertain if there is any appetite from parents to provide sessions all day.

11.2. Cemetery. Ingress of vegetation would be cleared back in early December. After this clearance; it will be determined how much work remains and how it will be tackled; volunteers, contractors or both.

A standard response to cemetery relative searches was to be formulated.

It was reported that the paths needed clearing of leaf debris.

An accredited course, possibly at Moreton Morrell Agricultural College, to cover tackling Japanese Knotweed is to be researched further.

Action: RP, Clerk.

11.3. Events Committee. Victorian Fair set for 1 December 2013. The possibility of a Christmas tree to be erected in the hall yard was mooted. It was advised that permission should be sought from the Community Hall Committee.

Action: EF.

11.4. Quotations for a revamped play area are to be revisited.

Action: DL.

11.5. Footpaths. The need for 'risk assessment' forms was discussed. This matter was to be addressed by the relevant Cllrs covering footpaths and castle work parties.

Action: DL, CM.

11.6. Communications with the parish. The Round the Revel article was discussed with agreement to highlight the WCC 'no callers' stickers and the memorial fund.

Action: JB.

11.7. Brinklow castle. It was reported that the access steps had been reinstated and a brush cutter purchased.

12. Warden's Report. Read to the meeting. The issue of inconsiderate parking adjacent to 'Park Gates' was raised. It was resolved to seek advice from WALC.

Action: Clerk.

Post meeting note. WALC have directed the BPC enquiry to its' solicitors for guidance. The solicitors have asked for additional information. This was supplied and a response is awaited.

13. Broad Street Road Markings. The whole question was discussed; including moving the centre line into the middle and residents proving the need for protective markings over their drives. It was determined to seek advice from the Highways Department.

Action: Clerk.

14. AOB.

14.1. The Parish Warden was to engage a glazier to repair the hall noticeboard.

14.2. The Mayor's photo initiative was discussed. Any photos to be submitted by 22 November.

Action: All Cllrs.

14.3. Cllrs Boonham and Lowe were to be registered for the FOI seminar in January.

Action: Clerk.

The meeting concluded at 20:15.

Next meeting; Thursday 12 December, 19:15 in the Community Hall.

Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696