

Minutes of the Meeting of Brinklow Parish Council
Held on
Thursday 8 February 2018; 19:15 Hours at Brinklow Community Hall

Present: Cllr D Lowe (Chair) Cllr J Boonham
Cllr E Friswell Cllr M Lavin
Cllr V McBay Cllr J Reid
Cllr A Gillias (RBC) Cllr H Timms
Cllr A Warwick (WCC) P Creek (Clerk)
Ten members of the public.

1. Apologies received and noted. None.

2. Declarations of interest. None

3. Interactions with Borough and County Cllrs.

3.1. The Local Plan second stage hearing is in April with the report in June.

3.2. RBC budgets will be set towards the end of February.

3.3. All local MPs were reported to be in favour of the housing development from Lodge Farm to Hill Farm. BPC stated its' wish to make representations to the Inspector in April vis-à-vis the draft Rugby Local Plan and proposal to build 100 homes in the parish.

Action: All BPC Cllrs, HT.

3.4. WCC budget will be set this week. County tax base up by £4.6 million with reductions of nine to ten million pounds to be made this year. The county was reported to be in a 'decent financial position'.

3.5. After intervention by Cllr Warwick; the traffic data required for BPC's Neighbourhood Plan will be released by WCC free of charge.

3.6. There has been a site visit to assess the condition of the verges in Green Lane. All damage will be made good when the weather improves. Wooden bollards can be installed on the verges by County Highways, although their purchase must be funded by BPC.

4. Minutes of the last meeting. Deemed accurate and signed by the Chair.

5. Planning applications.

5.1. Bungalow Farm. An approach is to be made to RBC over this scheme.

Action: ML, JR.

Post meeting note. A response is awaited.

6. Accounts.

6.1. Payments approved for payment.

		All sums are in £s Sterling	
P Creek	Salary, expenses, audit	Chq no: 1864	858.72
Lakeside	Grass cutting	Chq no: 1865	140
M Lavin	Misc expenses	Chq no: 1866	14.5
E Friswell	Cemetery duties	Chq no: 1867	30
J Reid	Lengthsmen expenses	Chq no: 1868	317.8
V Smith	Castle site expenses	Chq no: 1869	31.66

6.2. Business Reserve Account sheet no 220 had been emailed to members prior to the meeting.

6.3. The 3% precept request had been agreed to by the council previously and is formally minuted here. Receipt of the request was acknowledged by RBC Finance in January.

7. Reports of associated meetings. None.

8. Continuing minutes.

8.1. Cemetery. All excess foliage will be cut back and removed in around three weeks.

8.2. Quotations have been sought for the side gate and parking bollards. It was resolved to order 20 bollards for £936 plus VAT.

8.3. The lyche gate is to be restored.

Action: EF, JR.

8.2. Playing field. Two companies have inspected the drainage system on the field. They looked at primary and down drainage. The tendering process ongoing with the possibility of remedial work being carried out in June. It is likely that, once the work has taken place, annual maintenance will be required.

Action: DL, JR.

8.3. Grant funding. The possibility of money being available towards the field drainage scheme is being addressed.

Action: JB.

8.4. Communications with the Parish. Round the Revel copy to include annual litter pick date Saturday 14 April and Neighbourhood Plan survey information.

Action: JB, Clerk.

8.5. Neighbourhood Plan. There is the possibility that more grant funding, towards the plan formation, may be available in the new financial year.

A further £400 has been ear marked for the consultant.

Action: JB.

9. Supported Villages initiative. Warwickshire Police will be at the next meeting to hand out kit relevant to this initiative. It was suggested that an earlier start might be appropriate.

Action: Clerk.

10. Traffic survey. It was resolved to fund this survey; needed for the Neighbourhood Plan. Estimated costs are around £600.

11. Lighting Survey. The Clerk advised the meeting that a survey is in hand. This will cover the lamps which cannot be replaced (from 2019) and the condition of BPC columns; highlighting any which need to be replaced in the near future.

Action: Clerk.

12. School Crossing Attendant. It was reported that there are funds available to support a crossing attendant. Efforts will be made to identify and recruit a suitable person.

Action: JR.

13. Great War celebrations. Preparations are ongoing in conjunction with The Queen's Pageant Master.

Action: All Cllrs, Clerk.

14. Green Lane. Cllr Warwick had updated the meeting earlier. The Lenghtsmen proposed to install a soakaway at the site of the flooding. Bollards are to be purchased and installed to protect the grass verges for ingress of traffic.

Action: JR.

Post meeting note. The soakaway has been installed and the placement of the bollards is ongoing.

15. Street Cleaning. A schedule of street cleaning, for Brinklow, was requested from RBC. Its' response was that there is no schedule; cleaning is carried out 'on demand'. Written representations over this matter are to be made to RBC.

Action: JR.

The meeting concluded at 20:40.

Next meeting: Thursday 8 March 2018, 19:15 in the Community Hall.

Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696