

**Minutes of the Meeting of Brinklow Parish Council**  
**Held on**  
**Thursday 12 April 2018; 19:15 Hours at Brinklow Community Hall**

**Present:** Cllr D Lowe (Chair) Cllr J Boonham  
Cllr E Friswell Cllr M Lavin  
Cllr V McBay Cllr J Reid  
P Creek (Clerk) Three members of the public.

1. **Apologies received and noted.** Cllrs Gillias, Timms and Warwick.
2. **Declarations of interest.** None
3. **Interactions with Borough and County Cllrs.** There were none present.
4. **Minutes of the last meeting.** Deemed accurate and signed by the Chair.
5. **Planning applications.** Bungalow Hill Farm discussed.

**6. Accounts.**

		All sums are in £s Sterling	
6.1. Payments approved for payment.			
P Creek	Taxed salary, expenses.	Chq no: 1880	351.71
Jennifer Lampert	Consultancy	Chq no: 1881	240
People&Places	Consultancy	Chq no: 1882	600
E Friswell	Cemetery duties	Chq no: 1883	120
WCC	Lighting mntc/archaeology study	Chq no: 1884	2404.20
J Reid	Lengthsmen expenses	Chq no: 1885	349.14
Lakeside	Grass cutting	Chq no: 1886	3380
E. On	Lighting power	Chq no: 1887	678.58
T Heenan	Neighbourhood plan expenses	Chq no: 1888	31.38
Severn Trent	Water connection	Chq no: 1889	232
WALC	Annual subscription	Chq no: 1890	373

6.2. Business Reserve Account sheet no 223 was available at the meeting for inspection.

**7. Reports of associated meetings.**

7.1. There had been a meeting with Mark Pawsey to discuss the perceived lack of response, from RBC Planning, when questions arise over planning applications in Brinklow. Mr Pawsey had asked for copies of letters, from a BPC Cllr, which remained unanswered.

**Action: JR, Clerk.**

**Post meeting note.** Copies of the letters and a covering letter have been sent.

**8. Continuing minutes.**

8.1. Community Hall. The Hall Committee have asked if it can hold its' annual meeting after BPC's Annual Parish Meeting; as has been the custom. This was agreed to by Cllrs, but a date needs to be agreed.

**8.2. Cemetery.** The Cemetery Agent suggested that BPC should join The Institute of Cemetery and Crematorium Management, (ICCM), at a cost of £90 per annum. BPC resolved to join the institute.

**Action: EF.**

It was reported that the lyche gate is under construction and that the newly installed side gate needed some adjustment.

**Action: JR.**

**8.3. Playing field.**

**8.3.1.** Two quotations have been received to cover the drainage improvements. Attempts to source a third quotation had proved fruitless. It was suggested that Bernhards, a local firm, should be approached to provide a quotation. The Council agreed on the urgency of this matter to carry out the work in the June window.

**Action: DL, JR.**

**8.3.2.** The play equipment has been modified to align with insurance cover.

**8.3.3.** The WI had requested permission to plant a tree, with a small guard, on the playing field to celebrate its 100-year anniversary. Cllrs thought that it would be more appropriate to plant the tree in or around the cemetery and this will be discussed with the WI.

**Action: VM.**

**8.4. Grant funding.**

**8.4.1.** The grant funding spent on the Neighbourhood Plan has reached just under £9,000.

**8.4.2.** The lottery fund has been approached for funds towards the playing field drainage scheme. This will not hold up the work as the two pitches will be rectified separately and any money received can go towards the second pitch tackled.

**Action: VM.**

**8.5. Communications with the Parish.**

**8.5.1.** Round the Revel copy to include annual litter pick thank you and a thank you for those parishioners who have volunteered to tend the planters.

**Action: JB.**

**8.5.2.** It was agreed to purchase a notice frame, to position on the Post Office wall, now that charitable notices are no longer posted in the shop window.

**Action: JR.**

**8.6. Neighbourhood Plan.** The Mike King meeting was well attended, and policies are being formulated. A delegation from RBC will appear before RBC's Planning Committee on 17 April.

**Action: DL, JB.**

**9. Interactive Speeding Signs.** It was resolved to source quotations to cover two road entrances to Brinklow. Various types of sign are being considered. WCC Highways Department will be approached for its' advice on the matter. Flashing lights outside of the school are also being considered.

Options available for the interactive signs had been circulated to all Cllrs and the Clerk prior to the meeting.

**Action: JR.**

**10. School Crossing Warden.** There had been no responses to the vacancy advertisement. It will be advertised in Round the Revel for one more month and mention the possibility of a 'job share'.

**Action: JB.**

**11. Litter pick.** The equipment for the event, pickers, black bags and high visibility jackets need collecting from and, subsequently, returning to the Newbold depot.

**Action: Clerk.**

The meeting concluded at 20:25.

Next meeting: Thursday 10 May 2018, 19:15 in the Community Hall.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**