

**Minutes of the Meeting of Brinklow Parish Council  
Held on  
Thursday 8 November 2018; 19:15 Hours at Brinklow Community Hall**

**Present:** Cllr J Boonham (Chair) Cllr T Heenan  
Cllr M Lavin Cllr V McBay  
Cllr J Reid Cllr H Timms (RBC)  
P Creek (Clerk) Six members of the public.

**1. Apologies received and noted.** Cllr Lowe and Gillias

**2. Declarations of interest.** Cllr McBay regarding speed limit along Walker's Terrace and Cllr Boone regarding Cemetery Agent's pay.

**3. Interactions with Borough and County Cllrs.**

**3.1.** It was reported that RBC is working on budgets for 2019/20; striving to preserve existing services by cost cutting and sharing with other authorities.

**3.2.** Cllr Timms gave a vote of thanks to Brinklow for the superb display of poppies and Great War displays throughout the village.

**4. Minutes of the last meeting.** Deemed accurate and signed by the Chair.

**5. Planning applications.** None.

**6. Accounts.**

**6.1.** Payments approved for payment.

|                  |                               | All sums are in £s Sterling |         |
|------------------|-------------------------------|-----------------------------|---------|
| WALC             | Training                      | Chq no: 1924                | 30      |
| P Creek          | Taxed salary, expenses (Oct). | Chq no: 1925                | 360.05  |
| PKF Littlejohn   | External audit                | Chq no: 1926                | 360     |
| J Lampert        | Consultancy                   | Chq no: 1927                | 480     |
| E Friswell       | Burial duties                 | Chq no: 1928                | 171     |
| D Lowe           | There not There fixings       | Chq no: 1929                | 36.19   |
| P Creek          | Taxed salary, expenses (Nov)  | Chq no: 1930                | 362.22  |
| R Pearson        | Memorial plants               | Chq no: 1991                | 179.60  |
| T Heenan         | Printer cartridge             | Chq no: 1992                | 19.58   |
| E.on             | Power bill                    | Chq no: 1993                | 785.69  |
| SA&E Friswell    | Grass mowing                  | Chq no: 1994                | 1560    |
| J Boonham        | Sundry expenses               | Chq no: 1995                | 57.79   |
| JRB              | Sundry fixings                | Chq no: 1996                | 382.80  |
| Woodward Turf    | Topsoil, seed                 | Chq no: 1997                | 264     |
| J Reid           | Lengthsmen expenses           | Chq no: 1998                | 402.06  |
| British Legion   | Donation                      | Chq no: 1999                | 25      |
| Hi-Lite          | Replace street lighting       | Chq no: 2000                | 9971.50 |
| Morrel Play Svcs | Playground inspector          | Chq no: 2001                | 188.80  |

**6.2.** Business Reserve Account sheet no 228 was available at the meeting for inspection.

**6.3.** Historical Section 106 entitlements need discussion with RBC Cllr.

**Action: TH.**

6.4. VAT reclaim procedure will be explained to members.

**Action: Clerk.**

**7. Reports of associated meetings.** None.

**8. Continuing minutes.**

**8.1. Cemetery.** It was reported that there have been a number of enquiries about historical bookings. Work on the filing system and the necessary updating of the paperwork was ongoing.

Separately the meeting, excluding Cllr Boonham, agreed the monthly salary for the post of Cemetery Agent would be £150 per month. This sum would be subject to income tax and paid through the Council's payroll providers.

**Action: Clerk.**

**8.2. Playing field.**

**8.2.1.** It was reported that the Lengthsmen had cleared out the drainage ditches and had worked to eradicate the ruts on the field.

**8.2.2.** Four hundred and twenty trees, complete with stakes and rabbit proof protection, have been received.

**8.2.3.** Removal of the hedge, and a tidy up of the area, is imminent.

**8.2.4** Requests for tender have been issued in respect of the grass cutting.

**8.2.4.** The annual play equipment had been received and disseminated to Cllrs. It was reported that there were a couple of jobs for the Lengthsmen but most comments were retrospective and the meeting concluded that no further action was needed.

**Action: All Cllrs.**

**8.3. Communications with the Parish.** Round the Revel content discussed.

**Action: JB.**

**8.4. Grant funding issues.**

**8.4.1.** The walker's guides, funded by the Cllrs Fund, have been delayed. However, a new source has been identified.

**8.4.2.** Monies, to help pay for the maps and leaflets required for the 'phone box information centre, have been received from WCC.

**8.6. Brinklow Castle.** The Council resolved that there is to be a day of medieval re-enactment, involving activities for children, across the site on Wednesday 7 August 2019.

**Action: Clerk.**

**8.7. Neighbourhood Plan.** It was stated that the 'evidence gathering' phase is nearing completion. A general update was given. Ideas for the future are being sought.

**Action: All Cllrs.**

**9. Votes of thanks.** Brinklow Parish Council wished to record its thanks and gratitude to:-

Jeanette Lomas for being the inspiration behind, and impetus for, the 100-year celebrations in the village.

Tony Gillias who provided the excellent white flood lighting for the Church tower poppy display; and whose idea it was.

The Lengthsmen for their invaluable input to the poppy project.

Steve Lewis who saved the day when the pulley broke whilst working on the Church tower.

**10. Keep Brinklow Tidy.** There was a proposal to install cigarette butt bins at strategic points in the village. It was pointed out that the Street Scene Officer would need to be consulted prior to any works going ahead.

**Action: TH, Clerk.**

**Post meeting note.** The Street Scene Officer was not against these bins in principal; if they were sited near existing rubbish bins then Cleansing might be prevailed upon to empty them.

She went on to say that she thought bins in Broad Street were inappropriate given the level of existing street clutter. Permission would be needed from RBC Conservation Dept and the owners of any columns on which the bins hang. RBC, by and large, do not fit these bins as, in its' opinion, they are little used.

**11. Central assets register.** There was concern that there was no register covering the two K6 'phone boxes, said to be worth £6k each; more to the point that they were not covered by insurance. This insurance issue was to be investigated. The services of a professional valuer were offered, pro bono, to value any BPC assets

**Action: Clerk.**

**Post meeting note.** After some discussions with the insurers these K6 Boxes are now on cover until July, free of charge, and will continue to be covered from renewal for a nominal sum of around £45. Declared replacement cost £6k each.

**12. Speed reduction; Ansty Road past Walker's Terrace.** There was some discussion regarding the desirability of reducing the current 50mph. It was resolved to take the matter up with WCC Highway Department.

**Action: JR.**

The meeting concluded at 20:25.

Next meeting: Thursday 13 December 2018, 19:15 in the Community Hall.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**