

**Minutes of the Meeting of Brinklow Parish Council  
Held on**

**Thursday 13 December 2018; 19:15 Hours at Brinklow Community Hall**

**Present:** Cllr D Lowe (Chair) Cllr J Boonham  
Cllr V McBay Cllr A Warwick (WCC)  
P Creek (Clerk) Three members of the public.

**1. Apologies received and noted.** Cllrs Gillias, Heenan, Lavin, Reid, Timms.

**2. Declarations of interest.** None.

**3. Interactions with Borough and County Cllrs.**

**3.1.** WCC is to receive a 2.4% settlement from central government.

**3.2.** West Midlands Police has terminated its strategic alliance with Warwickshire Police. Police numbers in Warwickshire should remain unaffected.

**3.3.** WCC has allocated £5.7 million to repair pot holes. Members at the meeting were asked to email Cllr Warwick identifying any repairs needed.

**Action: All Cllrs, Clerk.**

**3.4.** It was reported that the dropped kerbs in Great Balance have not yet been installed. This will be progressed.

**Action: AW.**

**4. Minutes of the last meeting.** Deemed accurate and signed by the Chair.

**5. Planning applications.** None.

**6. Accounts.**

**6.1.** Payments approved for payment.

		All sums are in £s Sterling	
P Creek	Taxed salary, expenses (Dec).	Chq no: 2002	475.77
J Boonham	Taxed salary (Sept to Dec)	Chq no: 2003	480
Lakeside	Grass cutting	Chq no: 2004	2460.02
J Reid	Lengthsmen expenses	Chq no: 2005	64.42
SA&E Friswell	Christmas trees	Chq no: 2006	756
BJ Evans	Hedge cutting	Chq no: 2007	144
T Heenan	Misc expenses	Chq no: 2008	63.22
Community Hall	Room hire (12 months)	Chq no: 2009	556.80
HMRC	Withheld income tax	Chq no: 2010	812
Red Shoes	Payroll services	Chq no: 2011	28.80

**6.2.** Business Reserve Account sheet no 230 was available at the meeting for inspection.

**6.3.** It was resolved to request a precept increase, from RBC, of 6% for the forthcoming financial year. This figure was arrived at following a Precept Meeting where all regular expenditure and planned projects were discussed.

**Action: Clerk.**

**7. Reports of associated meetings.** None.

## **8. Continuing minutes.**

**8.1. Cemetery.** It was reported that the green bin was full. It was resolved to register the bin, with RBC, for green waste collection from April 2019.

**Action: Clerk.**

**8.1.2.** It was reported that the updating of cemetery records is ongoing.

**Action: JB.**

**8.2. Playing field.**

**8.2.1.** It was determined that access to the field facing CCTV data would be useful in the event of criminality in the area; such as dogs fouling. The meeting was advised that the Revel Surgery Practice Manager had agreed that the system could be connected to the surgery WiFi.

**Action: Clerk.**

**8.2.2.** The grass cutting tendering process is underway. The meeting heard that seven requests for tender had been issued with two returned and one more promised.

**Action: VM.**

**8.2.3.** Cllrs were impressed by the recent work to the hedge and field.

**8.2.4.** A working party is to be mustered to plant the myriad of tree whips received.

**Action: VM.**

**8.3. Communications with the Parish.** Round the Revel content, for the February issue, was discussed. It was also resolved to increase BPC's annual donation from £80 to £100 for the upcoming year.

**Action: JB, Clerk.**

**8.4. Grant funding issues.**

**8.4.1.** The walker's guides, funded by the Cllrs Fund, has been received on a memory stick. Ongoing.

**8.5. Neighbourhood Plan.** The meeting was advised that work was progressing to knit the various policy areas into one plan. A village meeting, to discuss the plan, was mooted. The Brinklow housing needs assessment is now over five years old; so another survey may be required. Further grant funding is being sought to support the plan's expenditure.

**9. Police presence and crime in the village.** It was decided to explore the feasibility of installing CCTV, centrally monitored, in Brinklow. The meeting was unsure of the level of support for such a system, so it was suggested that the subject be raised at the Annual Parish Meeting in May in order to gauge overall public opinion.

**Action: JR.**

**10. Section 106 money update.** Deferred.

**11. Pedlar's bridge.** There was concern that coping stones on the bridge were in a poor state; although they have been replaced on one side. However; the meeting determined that the bridge was in Coombe Fields Parish and was not a matter for BPC.

**12. Council meeting protocol.** At a recent Council meeting a member of the public, unasked, circulated documents to the public and Cllrs alleging financial wrongdoings at the British Legion prior to it closing. This document circulation was an illegal act.

The Clerk advised, this meeting, that any documentation to be presented at a Council meeting must be handed to the Clerk at least 24 hours before the meeting is scheduled to start.

**Action: All Cllrs, Clerk.**

The meeting concluded at 20:05.

Next meeting: Thursday 10 January 2019, 19:15 in the Community Hall.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**