

**Minutes of the Meeting of Brinklow Parish Council
Held on**

Thursday 12 September 2019 at 19:15 Hours at Brinklow Community Hall

Present: Cllr J Reid (Chair) Cllr J Boonham
Cllr T Heenan Cllr M Lavin
Cllr V McBay

Eleven members of the public.

1. Apologies received and noted. Cllr A Gillias (RBC), Cllr H Timms (RBC), Cllr A Warwick (WCC), P Creek (Clerk)

The Chair notified the meeting that, with regret, Cllr David Lowe had tendered his resignation from the Parish Council, with immediate effect, due to pressure of work.

2. Declarations of interest. None.

3. Interactions with Borough and County Cllrs. None present, though the Chair notified the meeting that there were some issues which he planned to take up with individual Councillors.

Action: JR.

4. Minutes of the last meeting. Deemed accurate and signed by the Chair.

5. Planning applications. Nothing to report

6. Accounts.

6.1. Payments approved for payment. All sums are in £s Sterling
The payments below relate to two months, as there was no meeting in August.

P Creek	Taxed salary, expenses (August)	Chq no: 2058	370.27
J Boonham	Taxed salary, (August)	Chq no: 2059	120.00
SA + E Friswell	Fence posts	Chq no: 2060	96.00
A Deptford	Defib batteries	Chq no: 2061	114.00
J Reid	Gazebo + Lengthsmen Expenses	Chq no: 2062	3,639.00
Steers	Visitors Guides printing	Chq no: 2063	148.00
Lakeside	Grass Cutting	Chq no: 2064	1,650.00
P Creek	Taxed salary, expenses (Sept)	Chq no: 2065	540.02
J Boonham	Taxed salary, (Sept)	Chq no: 2066	120.00
JRB	Dog bag dispensers etc	Chq no: 2067	553.20
Red Shoes A/cs	Payroll administrators	Chq no: 2068	86.40
V Smith	Bramble killer	Chq no: 2069	35.58
CPRE	Subscription	Chq no: 2070	36.00
Godfrey Payton	Castle rent – six months	Chq no: 2071	180.00
HMRC	Tax withheld (salaries)	Chq no: 2072	782.00

6.2. Business Reserve Account sheets no: 238 and 239 were available at the meeting for inspection.

One Councillor voiced his concern about the purchase of the Gazebo during August, stating that the particular purchase had not been discussed at a regular meeting. The proposal to buy a similar shelter had been proposed and agreed at the July meeting. All councillors and the Clerk had been consulted by email prior to the purchase of the item. The Councillor's comments were duly noted.

Post meeting note: The Agenda for the PC meeting held on 11 July 2019 was issued on 8 July 2019, and included Agenda item 8: Playing Field: Equipment: Change of Direction.

The minutes of the PC meeting held on 11 July 2019, distributed on 9 September 2019, included minute item no: 8.3. Playing Field. An open, gazebo style shelter was proposed and agreed upon.

7. Reports of associated meetings.

7.1. The PC had given support to the recent Scarecrow Festival, including provision of the Public Liability Insurance and the relevant pre-event risk assessments. Support had also been given from individual councillors during the three-day event, which included support on each day from the Lengthsmen in organising the parking arrangements and picking up litter on the field and throughout the village.

8. Continuing minutes.

8.1. Community Hall. A meeting of the Community Hall committee is planned for 16 September, to discuss the future management.

8.2. Cemetery. There had been two recent enquiries to introduce new memorials, along with an enquiry to reserve a plot. Plans to contact relatives for five graves which have fallen into disrepair, have been delayed until September, and detailed information is being published on local noticeboards and websites, to allow relatives to participate in the project.

Action: JB.

8.3. Playing field. A gazebo had been installed on the Playing field, in time for use during the Scarecrow Festival. Repairs to the broken swing had been carried out prior to the Festival. Drawings for changes to the current storage facilities are still outstanding but arrangements to action this will be followed up.

Action: JR

8.4. Grant funding issues. A thousand copies of the Visitors/Walkers Guides, funded via a grant from the Councillors Fund, had been printed and are being distributed to various outlets in the village, for free issue to members of the public. It was agreed to purchase plastic display holders for all outlets. Thanks to Cllr Warwick were expressed for his support.

Action: JR, JB

8.5. Rights of Way. Concern was expressed about official rights of way through some local fields where crops are currently preventing access. Such rights of way need to be available throughout the year, and to be a certain width to allow easy access for members of the public, without causing damage to crops. Co-operation from local land-owners will be sought.

The Chair was asked to contact WCC with reference to problems with overgrowth of rights of way,

Action: TH/JR

8.6. Communications with the Parish. Round the Revel content discussed, to include a planned litter pick in October, work in the Cemetery, and a request for considerate parking near the village shop and the Deli.

Action: JB

8.7. Brinklow Castle. A proposal for members of the public to walk with Alpacas over the Castle site has been requested. Before any proposal can go ahead, permission from English Heritage and from the Managing Agent representing the owner has to be given. In addition, all relevant insurance requirements and licences need to be checked before official authority can be given.

Action: Clerk

8.8. Neighbourhood Plan. Reconciliation of the results of the Housing Needs Survey and Rugby Borough Council's Housing Register had not been possible, and therefore Midland Rural Housing's survey results will stand. Consultants Aecom, who have been providing planning advice, are looking at possible sites in the village, and their report is awaited.

Action: TH.

9. Phone Box and walk publicity. Following the electrical fire in the phone box on The Crescent, Western Power have kindly agreed to carry out the re-wire on 27 September, at no expense to the Council.

Purchase of official lettering for the phone boxes at a cost of £99.00 plus VAT was proposed and agreed. Phone boxes will be known as "Brinklow Information and Swap Point".

Action: JR.

10. Second litter pick. It was proposed to organise a second litter pick throughout the village on Saturday 12 October, starting from the Community Hall, at 10.00 am, to cover village roads only. Litter picks and bags will be organised for general use.

Action: Clerk

11. Broad Street Parking. Local retailers had asked for support from the Parish Council to prevent long-term parking in the bays close to the shops. Although the PC are not empowered to provide a long-term solution, the PC confirms its support for local businesses, and encourages considerate long-term parking in the area.

Action: JB

12. Bus Route. The Chair asked for views on contacting local bus services to ask them to expand their routes, to take in the Elliotts Field retail park and Warwickshire Shopping Park in Binley.

13. Obstructed footpath. See Rights of Way at 8.5 above.

14. Insurance Claim. Contact with the Loss Adjuster from Zurich is planned shortly to evaluate the current status of the possible insurance claim in a property in Broad Street.
Action: JR

The Chair notified the meeting that he is investigating the introduction of “entry gates” for the three main roads into the village, having discovered that such installations can reduce the speed of traffic entering a village. More investigation required.

Action: JR

The meeting concluded at 20.25.

Next meeting: Thursday 10 October 2019, 19:15 in the Community Hall.

Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696