

**Minutes of the Meeting of Brinklow Parish Council  
Held Via Zoom App; Thursday 9 July 2020; 19:15 Hours.**

**Present:** Cllr J Reid (Chair) Cllr J Boonham  
Cllr T Heenan Cllr M Lavin  
Cllr V McBay Cllr A Gillias (RBC)  
Cllr H Timms (RBC) Cllr A Warwick  
P Creek Clerk  
Three members of the public.

**1. Apologies received and noted.** Cllr E Gillespie.

**2. Declarations of interest.** None.

**3. Interactions with Borough and County Cllrs.**

**3.1.** The, potentially dangerous tree (Minute 3.2 last meeting) does not belong to either RBC or WCC. It was thought that it was likely to belong to the neighbour; although they refute this. Cllrs Timms and Warwick were asked if their respective authorities would split the cost of the work required three ways with BPC. They answered in the negative. Cllr Warwick did promise further support as investigations continued.

**Action: JR.**

**3.2.** The scheduling of the proposed flooding meeting was queried.

**Action: HT.**

**4. Minutes of the last meeting.** The Chair highlighted that he had not been given the opportunity to sign the minutes of the meeting before last; despite being available. Subject to this observation these minutes were deemed accurate and will be signed by the Chair.

**Post meeting note: Duly signed.**

**5. Planning Applications.** R20/0259; outline planning application for a lorry park development incorporating a petrol station, charging points and shops. A response has been submitted.

It was proposed that, given the likely increase in traffic, this proposal should be highlighted in Round the Revel, on Facebook and to Revel Clerks so that the wider community is aware of the implications.

R20/0438; not considered a matter for BPC.

**Action: JB, ML.**

**6. Accounts.**

**6.1.** Payments approved for payment.

		All sums are in £s Sterling	
P Creek	Taxed salary, expenses (July)	Chq no: 2188	644.22
J Boonham	Taxed salary, expenses (July)	Chq no: 2189	120
J Reid	Lengthsmen expenses	Chq no: 2190	99.3
HMRC	Withheld income tax	Chq no: 2191	436
V Smith	Castle expenses	Chq no: 2192	70.70
E.On	Power bill	Chq no: 2194	704.42
R Pearson	Internal audit fee	Chq no: 2195	80

**6.2. Internal audit.** The letter of report from the internal auditor was read to the meeting. The Clerk stated that all stipulated test measures had been investigated and the results led to full approval of the audit submission form. This form would be submitted to the external auditor, together with a covering letter, for consideration. The 'Exercise of Elector's Rights' form, advising completion of audit, would be posted on the noticeboard as per statutory requirements. This allows for a legal right to inspect the accounts by appointment.

**Action: Clerk.**

## **7. Continuing minutes.**

**7.1. Community Hall.** A 'Help the Village Hall Reopen' document has been forwarded to a Hall Committee member.

**7.2. Cemetery.** A flurry of grave place enquiries was reported. The memorial inspection has taken place; with three headstones determined as dangerous and laid flat. Families related to these graves will be sought for instruction. A full report on the inspection is expected in three weeks.

**Action: JB.**

**7.3. Playing field.** The children's play area remains closed. Notices will be posted advising of continuing closure until the Covid19 situation ameliorates. Three dangerous trees, on private land adjoining the field, have been identified. The two owners concerned will be advised of the situation.

**Action: JR.**

**7.4. A Locality grant,** for £8k, has been applied for to put to the Neighbourhood Plan extension.

The application to WCC for the CCTV installation is now under adjudication. The recently identified Warwickshire Police funding stream has found to be targeted at Covid19 fallout.

**Action: JB, TH.**

**7.5. Brinklow Castle.** There have been a number of BBQs reported on the site with the consequent fire risk, grass damage by burning and littering. Heritage England has said that BBQs are forbidden on this listed monument and that any grass damage is a criminal act and that the police should be involved.

Work will be starting, in a couple of weeks or so, on the two rampart breaches to improve the ground surface and aid pedestrian access.

Spoil from imminent works to the church wall will be considered for redeployment around the access gate to Church Field as hardcore.

**Action: JR, Clerk.**

**7.6. Neighbourhood Plan.** The official report from ACom has been accepted by the Council and will be circulated to all Cllrs.

**Action: TH.**

**8. Litter bins.** Prices for two replacement bins in the village had been circulated prior to the meeting. It was agreed to purchase two, discounted by 50%, from RBC. A need for a further, larger, bin was determined in the Ell Lane pull in. It was agreed to purchase this bin also.

**Action: VM.**

**9. Bus shelter; Coventry Road.** A member proposed commissioning a safety survey, at £300, to cover the proposed site and environs; with the residents consulted post survey. There was no seconder.

In the event four members to one opposed the proposition with a requirement that there would be no safety audit until the householders had been consulted.

There was some discussion over the need to provide shelter for children waiting for the school bus; although it was pointed out that there were so many children that few would be able to take shelter.

With regard to improving the safety of the area it was suggested that railings would improve this whilst being less intrusive to surrounding residents.

**Action: ML, JR.**

The meeting concluded at 21.55.

Next meeting: Thursday 10 September. Venue or Zoom option tba.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**