

**Minutes of the Meeting of Brinklow Parish Council  
Held Via Zoom App; Thursday 10 September 2020; 19:15 Hours.**

**Present:** Cllr J Reid (Chair) Cllr J Boonham  
Cllr T Heenan Cllr M Lavin  
Cllr V McBay Cllr A Gillias (RBC)  
Cllr A Warwick P Creek Clerk  
Three members of the public

**1. Apologies received and noted.** Cllr H Timms (RBC).

**2. Declarations of interest.** None.

**3. Interactions with Borough and County Cllrs.**

**3.1.** The ownership of various trees is being investigated.

**Action: AW.**

**3.2.** The CCTV contact was identified at the meeting. It was highlighted that CCTV cameras would be too heavy to site on existing posts in Broad Street.

**Action: JR.**

**3.3.** Recycling centres are open; although a permit is required.

**3.4.** Track and trace ongoing; Warwickshire cases arising.

**3.5.** £24m has been earmarked for Covid recovery work.

**3.6.** There is to be a meeting on 22/9 about unitary steps for cost saving purposes in Warwickshire. This would mean more powers being devolved to parish councils.

**3.7.** The members were urged to respond to the Planning for the Future initiative.

**Action: All Cllrs.**

**3.8.** £96k has been allocated for Covid signage in Rugby.

**3.9.** There was a reported upsurge in Magna Park worker traffic.

**3.10.** Mitigation funds will be allocated in January.

**4. Minutes of the last meeting.** Agreed as accurate and will be signed by the Chair.

**Post meeting note: Duly signed.**

**5. Planning Applications.** Heath Lane development discussed and will be followed up.

**Action: ML.**

The new barn, adjacent to the playing field, does not need planning permission as it is an agricultural building.

**6. Accounts.**

**6.1.** Payments approved for payment.

		All sums are in £s Sterling	
P Creek	Taxed salary, expenses (Aug)	Chq no: 2196	501.53
J Boonham	Taxed salary, expenses (Aug)	Chq no: 2197	120
T Heenan	Expenses	Chq no: 2198	50.13
V Smith	Castle expenses	Chq no: 2199	128.57
CPRE	Subscription	Chq no: 2200	36
RBC	Rubbish bins	Chq no: 2201	309
P Creek	Taxed salary, expenses (Sept)	Chq no: 2202	493.45
J Boonham	Taxed salary, expenses (Sept)	Chq no: 2203	120

J Reid	Lengthsmen expenses	Chq no: 2204	359.19
Lakeside	Grass cutting	Chq no: 2205	2322
Red Shoes	Payroll expenses	Chq no: 2206	90
Table Tennis UK	Tennis table	Chq no: 2207	685
Godfrey Payton	six-month castle rent	Chq no: 2208	180

## 7. Continuing minutes.

**7.1.** Community Hall. The hall windows need painting. There was discussion about the Lengthsmen performing this task.

**Action: JR.**

**7.2.** Cemetery. There was an update on the recent safety inspection.

**Action: JB.**

**7.3.** Playing field. The table tennis table has been ordered. The slide has been replaced, at no cost, by the suppliers. The required tree work is ongoing. The Clerk confirmed that the damaged guttering is not covered by insurance.

**Action: JR.**

**7.4.** Communications with the parish. Round the Revel content discussed.

**Action: JB.**

**7.5.** Brinklow Castle. Work on the two rampart breaches is to commence imminently.

**Action: Clerk.**

**Post meeting note:** Now completed.

**7.6. Neighbourhood Plan.** Landscape Sensitivity Survey arranged for 21 September. Following this a meeting will be arranged with RBC.

**Action: TH.**

**8. Councillor vacancy.** A candidate for co-option has been identified and will be put forward at the next meeting.

**Action: All Cllrs, Clerk.**

**9. Code of conduct.** The adoption, by Cllrs, of a code of conduct was discussed. A code, suitable to the needs of a Parish Council, will be circulated.

**Action: JR.**

**10.** An accident resulted in a Lengthsman damaging a vehicle. It was resolved that the Parish Council would pay for the damage; estimated at £428 plus VAT.

**Action: Clerk.**

The meeting concluded at 21.45.

Next meeting: Thursday 8 October, via Zoom, 19:15.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**