

**Minutes of the Meeting of Brinklow Parish Council
Held Via Zoom App; Thursday 14 January 2021; 19:15 Hours.**

Present: Cllr J Reid (Chair) Cllr J Boonham
Cllr S Brown Cllr T Heenan
Cllr M Lavin Cllr V McBay
Cllr A Gillias (RBC) Cllr H Timms (RBC)
Cllr A Warwick (WCC) P Creek Clerk
Two members of the public.

Kindly note that any parishioner refusing to fully identify themselves will not be admitted to the Zoom proceedings.

1. **Apologies received and noted.** None.
2. **Declarations of interest.** None.
3. **Minutes of the last meeting.** Deemed accurate and will be signed by the Chair; subject to 4.6. stating that Councils still had direct contact to Highways.

4. Interactions with Borough and County Cllrs.

4.1. There is to be a site meeting between Cllr Warwick, Nabil and the Forestry Team re drainage issues.

4.2. Fly tipping and proposed countermeasures were discussed.

It was pointed out that County recycling centres are still open.

4.3. Homes England are to work with RBC over Eco Housing.

4.4. On Demand minibuses are available again in the County.

4.5. The utility Switch and Save service is being promoted by WCC.

4.6. Rural Communities have a £38,400 grant for rural development projects.

4.7. There is a Covid rapid test centre in Edward Street Rugby.

4.8. Regarding traveller encampments in the North of the Borough; there is to be a meeting with the MP.

4.9. The litter in Smeaton Lane will be collected.

Action: HT.

4.10. Clothing, etc, destined for charity should be kept at home pending the reopening of the charity shops post pandemic.

4.11. Budget setting ongoing. Reserves will be utilised to keep increases down.

4.12. County youth unemployment is up 50%. WCC is seeking to ramp up economy.

5. Planning Applications. R20/1073, Cottage Farm Heath Lane will be called in.

Action: ML, HT, Clerk.

Post meeting note: Called in.

12 Broad Street. Marked 'no consultations' as prior approval (permitted development) had been given.

Planning Portal to be accessed monthly

Action: Clerk.

6. Accounts.

6.1. Payments approved for payment.

		All sums are in £s Sterling	
P Creek	Taxed salary (Jan)	Chq no: 2132	508.08
J Boonham	Taxed salary (Jan)	Chq no: 2133	128.26
T Heenan	Misc expenses	Chq no: 2134	28.78
SA&E Friswell	Grass work/Christmas trees	Chq no: 2135	1020
N Gatty	Web hosting	Chq no: 2136	240
JRB	Dog bags	Chq no: 2137	133.5
E.on	Power bill	Chq no: 2138	356.09

7. Continuing minutes.

7.1. Community Hall. No update.

7.2. Cemetery. A new memorial has appeared without permission; investigations ongoing.

Ongoing work includes repointing outside of cemetery wall, refix capping stones and installation of plastic driveway supports to counter the grave diggers ruts.

Action: JB, JR.

7.3. Playing field. There was discussion vis a vis the fees payable, by BFC, for field rent in 2020 and 21. It was agreed to waive the fee for 2020 and open negotiations for a per match basis fee in 2021. Agenda item next meeting and discussions to be proposed, via Zoom, with an initial email.

Action: ML, JR, Clerk.

7.4. Communications with the parish. See 7.6 below.

7.5. Rights of way. Reported as busy and churned up.

7.6. Grant funding. RTR content discussed; including spending suggestions solicited.

Action: JB.

7.7. Brinklow Castle. Grass cutting and hedging contracts should be in place by April.

Action: JR

There has been a request to place a memorial bench on the site in an appropriate location. Parameter discussions and necessary permissions are to be sought by the Clerk. But, in principle the Council granted the request.

Action: Clerk.

7.8 Neighbourhood Plan. There is to be a meeting with RBC to discuss the provision of affordable housing.

Action: TH.

8. **Clerk's Contract.** It was revealed the the Clerk had only ever received a verbal contract. Cllrs thought this should not be so and that a new, written, contract should be put in place. WALC have provided a proforma contract for discussion.

Action: All Cllrs, Clerk.

The meeting concluded at 20:50.

Next meeting: Thursday 11 February, 2021; via Zoom, 19:15.

Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696