Minutes of the Meeting of Brinklow Parish Council
Held on
Thursday 13 September 2018; 19:15 Hours at Brinklow Community Hall

Present:	Cllr D Lowe (Chair)	Cllr J Boonham
	Cllr T Heenan	Cllr M Lavin
	Cllr V McBay	Cllr J Reid
	Cllr A Gillias	Cllr H Timms
	P Creek (Clerk)	Four members of the public.

1. Apologies received and noted. Cllr Warwick.

2. Declarations of interest. None

3. Interactions with Borough and County Cllrs.
3.1. The consultation on the local plan concludes on 5 October**.**
3.2. The Rugby in Bloom award will be made in the forthcoming week.
3.3. It was reported that the last Heritage Open Days would take place in the current week.
3.4. Maintenance requirements at some RBC tower blocks may have an impact on budgeting. It was reported that RBC is purchasing 'Council Housing' on the open market.

4. Minutes of the last meeting. Deemed accurate and signed by the Chair.

5. Planning applications. Willow Bank Farm. Two RBC Planning Officers visited the site recently and are making further investigations. The Parish Council resolved that any development, or construction of new buildings, on Green Belt land was inappropriate unless it meets the requirement of Paragraph 89.

6. Accounts.
6.1. Payments approved for payment. All sums are in £s Sterling

Round the Revel	Donation	Chq no:	1913	80
Jennifer Lampert	Consultancy services	Chq no:	1914	480
P Creek	Taxed salary, expenses (Aug).	Chq no:	1915	360.45
Lakeside	Mowing	Chq no:	1916	1620
CPRE	Annual subscription	Chq no:	1917	36
P Creek	Taxed salary, expenses. (Sept)	Chq no:	1918	367.25
HMRC	Withheld income tax (Clerk)	Chq no:	1919	692
X2Connect	'phone box glazing	Chq no:	1920	640.86
J Reid	Lengths men expenses	Chq no:	1921	466.75
Styvechal Estate	Castle site half year rent	Chq no:	1922	180
WALC	Cllrs training	Chq no:	1923	30

6.2. Business Reserve Account sheet no 227 was available at the meeting for inspection.

7. Reports of associated meetings. None.

8. Continuing minutes.
8.1. Cemetery. The changeover of Cemetery Agent is being discussed. It was highlighted that there is need for secure storage for cemetery records; this will be discussed at the next 'unofficial' meeting.

Action: All Cllrs.

8.2. Playing field.
8.2.1. The recent drainage project has resulted in parts of the pitch sinking; which requires a top soil infill. Brinklow Football Club has offered to help with the spread of the soil.
It was resolved to instruct a contractor to supply two tonnes of soil and suitable grass seed for the project.

Action: DL, JR.

8.2.2. A quotation to address the hedging issues has been received and will be discussed at the next 'informal' meeting.

Action: All Cllrs.

8.3. Communications with the Parish. Round the Revel content discussed.

Action: JB.

8.4. Grant funding issues.
8.4.1. WREN, who provided funding for the children's play area, has been updated as to the current situation.
8.4.2. Monies, to help pay for the maps and leaflets required for the 'phone box information centre, have been received from WCC.

Action: JB.

8.5. Rights of way. Concern was expressed over the overgrown and poor surface of the Coventry Way. Also, encroachment of adjoining properties and the fly tipping od green waste was raised as an issue. WCC Footpaths were reported to be investigating.

Action: VM.

8.6. Brinklow Castle. It was reported that the wild flower meadow had been cut, and the cuttings collected, as per Warwickshire Wildlife's guidance.
8.7. Neighbourhood Plan. It was resolved to commit the following funds for consultant involvement to support the plan. £400 to review the latest three documents, £600 to preview the draft submission and £600 to write up the plan and submit it to RBC.
It was stated that a further housing needs survey, together with a Strategic Environment Assessment may be needed; the meeting agreed to fund these if required.

9. Dog bag dispensers. To be discussed at the 'informal' meeting.

Action: All Cllrs.

10. 1918 Centenary. It was agreed that an agenda, to include a table of events, would be produced in consultation with all local bodies involved.

Action: All Cllrs

The meeting concluded at 20:40.
Next meeting: Thursday 11 October 2018, 19:15 in the Community Hall.
Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696