

BRINKLOW PARISH COUNCIL

Minutes of the Meeting of the Council

Held in the Community Hall on 13th January 2022

Present: Councillor J Reid (Chairman)
Councillor T Heenan
Councillor S Love
Councillor I Currington
Councillor S Brown
Councillor A Warwick (WCC)
Councillor T Gillias (RBC)
J Boonham
D Lloyd (Clerk)
Neil Millard
6 Members of the public

1. Apologies

Apologies were received from Councillor Heather Timms and Councillor Mick Lavin who were unable to attend.

2. Declarations of Interest

There were no declarations of interest made.

3. Minutes of the last meeting

RESOLVED That the minutes of the meeting held 14th December 2021 be approved and signed by the Chairman as a correct record for the proceedings.

4. Comments, Questions or Suggestions made by Members of the Public

- An events committee was suggested, ideally headed by a Parish councillor, to co-ordinate event management to ensure risk assessment & financial transparency.
- An open meeting suggested to see the level of interest and offers of help from parents to get the youth club up and running again and to highlight the importance of safe guarding and health and safety measures.
- A request for the councillors to look at improving parking in the village.
- Informed that the Greenshoots interim report is written and the shrubs are being ordered for the February half term planting. The positioning of the trees for planting is to take into consideration the ease of the grass mowing.
- Litter Pick suggested – a date set for Saturday 12th March.
- The outside light at the village hall is disturbing houses opposite at night.

5. District and County Councillor Reports for Information.

Reports by Councillor Adrian Warwick (WCC)

5.1 WCC Councillors Grant Fund is available for any small project, for the benefit of the Parish Council, needing funding.

5.2 Voice of Warwickshire is a representative group of residents to act as a focus group to help shape policy. More members needed, especially in 18-40 age group.

5.3 Bus Back Better is a survey to encourage bus use, change is needed to keep them running – residents urged to give their views online, Parish Council views already submitted.

5.4 Ediblelinks project (surplus food to reduce poverty) huge thanks given to the fire service for their help in getting the food delivered.

Reports by Councillor Tony Gillias (RBC)

5.5 STWA Grant - a community fund for nature projects giving grants of £5-25K

5.6 Warned the PC to be aware of landgrabbing - a plot of land with no ownership in a neighbouring village has been claimed and fenced off by Park Estate Management.

5.7 Street cleansing – a thorough job needed, RBC pushing for focus and more proactiveness.

5.8 RBC set up a development company Caldecott Group Ltd, in partnership with Norse Group Ltd, for construction on small plots owned by RBC

5.9 The Recovery Grant, to assist businesses suffering from the effects of Covid, still available until 31st March

5.10 RRR Consultancy Ltd employed by RBC for a count of Gypsy and Traveller pitches for a Development Plan document and to assess any need.

6. Report by Cemetery Agent

Jennie Boonham read out her report to all present detailing that it has been another quiet month. She is currently dealing with an interment of ashes and a request to add an inscription to an existing headstone. Payment has been received for the installation of two memorials. There is an increased problem with rabbits in the cemetery and advice is being sought from a local pest control company.

7. Report by Councillor Tim Heenan RE: Neighbourhood Plan

The six-week consultation process is now completed, the plan has been brought up to date and comments from RBC planning included. Three things now needed:

- A decision from RBC planning if a Strategic Environmental Assessment is needed. 2 of the 3 consultation bodies for the SEA agree an SEA is not required, the third (Environment Agency) chased and given until the end of the week to respond.
- An update to the Consultation Strategy Document to include the results of the consultation period.
- A Basic Conditions Statement being written by our planning consultant.

For RBC to start its 6 week consultation, so that it completes before the council goes into Purdah, Councillor Tim Heenan asked for approval of the PC to submit the plan as soon as the 2 documents and SEA ruling are available.

AGREED Proposed and Seconded

8. Report regarding the dog fouling problem

RBC have asked if we want to continue being under a Public Spaces Protection Order which includes being able for prosecution for dog fouling.

AGREED Proposed and seconded

Suggestions made that the PCSO could act as a dog warden or a resident could become a volunteer dog warden. Fouling can be reported via telephone or email to the council and there is also an App available. A report about the dog fouling is to be published in Round the Revel and confirmation that we have reinstated prosecution.

COUNCILLOR SUE BROWN TO ACTION

9. Report on Meeting regarding Planning Applications

Chairman John Reid reported that a Zoom meeting is still to be arranged between the councillors, Tony Gillias and Adrian Warwick to discuss the correct responses when there are objections raised to any planning applications.

10. Report by the Clerk RE: Planning Application decisions since last meeting

Planning Application R21/1072 – 1 Great Balance – Erection of a two-storey side extension and internal alterations: BPC have no objection subject to the councils sustainable design and construction policy and any objection made by the neighbouring resident to the overbearing aspect of the extension.

11. To discuss if any action necessary for Planning Application received

R20/0259 - Redevelopment of land at rear of Cross in Hand Farm, Lutterworth Rd, Monks Kirby – 378 HGV parking spaces with associated supporting facilities, including biomass plant with associated works. An objection has been submitted by Chairman John Reid on behalf of the Parish Council. Any further responses should be submitted to RBC by 3rd February 2022

12. Approve Accounts for Payment

Payments Approved this month:

N Gatty	Website Maintenance	£220.00
J Boonham	Salary	£149.90
D Lloyd	Salary	£329.20
N Millard	Nov & Dec consultation & mentoring fees	£566.25

13. To Approve grass cutting contract

Still waiting on quotes, only two received so far, so decision deferred. Moved to next Agenda
CLERK TO ACTION

14. To consider formation of Working Group RE: RBC policy regarding Designated Traveller Locations

Chairman John Reid and Councillor Tim Heenan to attend a meeting with the council on 24th January to discuss their approach to Gypsies and Travellers and a document being produced to provide a law to govern unapproved traveller locations.

15. To agree set value and purpose for Incidental Expenditure Occurrences

Queries within the report submitted by Neil Millard to be dealt with prior to the next meeting. Decision deferred. Moved to next Agenda.

CLERK TO ACTION

16. Report by Councillor Tim Heenan RE: Covid Vaccination Clinic

The doctors surgery had a Covid booster push on 18th and 19th December and an excellent response for help with the traffic management and parking was received and the Bulls Head also provided additional parking. The event ran very smoothly and there were no parking issues.

17. To Consider and Agree to posting the Agenda & Minutes onto Brinklow Facebook

A three month trial was agreed for the clerk to post the BPC Agenda and Minutes to the village facebook page with comments disabled.

AGREED Proposed and Seconded

18. To consider the Precept for the 2022/2023 Financial Year

A Precept for the value of £34,670.00 was proposed for this period.

AGREED Proposed and Seconded

19. To Consider the Draft Financial Regulations

As mentioned in section 15 - Queries within the report submitted by Neil Millard to be dealt with prior to the next meeting. Decision deferred. Moved to next Agenda.

CLERK TO ACTION

20. Progress Reports for Information

a) Replacement Lamp post & wiring for CCTV:

A chasing email has been sent to WCC but no response received yet.

b) Brinklow Castle:

Flooding issues and mowing capabilities are being reviewed. The Tump has not been cut for approx. 3 years. Quotes are being sought by contractors to deal with the overgrowth.

c) Playing Field:

A suggestion of having a mesh grass protector placed on the first 25m of the playing field (from the bollards) to enable additional parking for village events, at a cost of approx. £11,000, was opened for discussion. It was noted that the football club may shortly need more pitches available which will be discussed with BFC. After some discussion it was agreed as too expensive.

d) Grant Funding:

The WCC Councillors Grant Fund, suggested by Adrian Warwick, is going to be considered for any small projects within the village.

e) Bank Mandate Changes:

This is currently in progress awaiting the Bank to initiate the changes requested.

f) Village Parking Issues:

Already discussed (see Playing Field Progress report) No further suggestions were made.

21. Correspondence Received for Information

A single day road closure notice received but not within the Village.

22. To Confirm the date of the Next Meeting

The next meeting will be held on Thursday 10th February 2022 at 19.15 in the Village Hall.

The meeting closed at 20.55

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CHAIRMAN