

BRINKLOW PARISH COUNCIL

Minutes of the Meeting of the Council

Held in the Community Hall on 10th March 2022

Present: Councillor J Reid (Chairman)
Councillor T Heenan
Councillor S Love
Councillor I Currington
Councillor S Brown
Councillor M Lavin
Councillor A Warwick (WCC)
J Boonham
D Lloyd (Clerk)
Neil Millard
9 Members of the public

1. Apologies.

Apologies were received from Councillor Heather Timms who was unable to attend.

2. Declarations of Interest.

There were no declarations of interest made.

3. Minutes of the last meeting.

RESOLVED That the minutes of the meeting held 10th February 2022 be approved and signed by the Chairman as a correct record for the proceedings.

4. Comments, Questions or Suggestions made by Members of the Public.

- Question raised if the village hall or Scouts Hut can be used to collect supplies for the Ukraine due to the bridal shops limited storage capacity. Chairman John Reid will look into this as a possibility but it will have to be manned due to the hall normally being kept locked and for security reasons.
- A Ukraine donation collection point needed for the village. Councillor Adrian Warwick stressed that financial donations are mainly needed. Chairman John Reid will ask if a cheque collection box can be located in the Post Office with instructions on how to donate online. Details will also be put into the next Round the Revel issue.
- A donation to the Ukraine Appeal from the Parish Council was suggested. Councillor Adrian Warwick responded that Public money can not be used for this purpose and the PC can not collect donations but they can set up collection points for the village.
- Councillor Mick Lavin read out a letter from the MP with regards to immigrants rules and regulations.

5. District and County Councillor Reports for Information.

Reports by Councillor Adrian Warwick (WCC)

5.1 A 3.75% rise on the Council Tax was set, 2% of this is for adult social care.

5.2 The council are working together with the Coventry Ukraine Centre to deal with the pressing issues of refugees. They are on standby to welcome the people, sort housing and deal with their education needs.

- 5.3** Future Ready is an annual youth conference (21st April 2022) set up to help get the younger generation interested, involved and share their views which feeds into the Youth council work.
- 5.4** The Jubilee Tree Planting – advised that the best time to plant is before the end of March.
- 5.5** Any road closures needed for the Jubilee are being organised by Fiona James and there will be no charge for these.
- 5.6** WCC and Coventry Council have a 5 year Autism Strategy dealing mainly with the affects of Covid.
- 5.7** Chairman John Reid mentioned the rude and unhelpful responses he has from some people when contacting Rugby Borough Council. The Parish Council expressed their thanks to Councillor Heather Timms for her help sorting the Pocket Park issue and to Ruari McKee for his help with our Neighbourhood Plan.

6. Report by Cemetery Agent

Jennie Boonham read out her report to all present detailing that a burial has taken place, an enquiry about straightening a memorial has been dealt with successfully and there have been a few enquiries about reserving plots. Work is going to resume on rectifying the errors between the records and the actual memorials and a letter of authority is being prepared for the Pest Control company for them to carry out the necessary work in the cemetery to prevent any further damage.

7. To Agree Expenditure, for a maximum set value and purpose, for incidental expenditure that may occur between meetings.

Councillor Tim Heenan and Chairman John Reid are currently sorting the wording to put this into place with the help of advisor Neil Millard. Deferred to the next agenda.

Clerk to Action

8. An Update with regards to the formation of a Village Events Committee.

Following really good attendance at the initial meeting a committee has been formed: Councillor Ian Currington as Chairman, Councillor Sue Brown as Vice Chairman and Denise Whitmore as Treasurer. A second meeting to be held on 16th March, the Jubilee celebrations still to be sorted (including who will run this event), a new bank account to be set up with 3 signatories, progress reports will be given to the Parish Council.

9. An Update with regard to the possibility of re-forming the Youth Club

This will be publicised around the villages and in Round the Revel to collect a list of numbers interested in attending, and to find leaders and assistant leaders available in the area. WCC are prepared to pay a Youth Leaders salary for 12 months leaving the Parish Council funds available to pay for activities for that period. Previous Youth Club finances will be looked into to see if it can be utilised.

10. To Discuss the 20 is Plenty for Warwickshire Campaign.

Councillor Mick Lavin proposed a motion to support this campaign: to change the speed limit from 30mph to 20mph for the whole of Brinklow.

NOT AGREED

Seconded and put to a vote but this motion did not get the majority vote.

Councillors Sharon Love and Ian Currington are to prepare a speed limit change proposal to put to WCC for a reduction from 50mph to 30mph on the outskirts of the village as far as the Easenhall bridge, to include Ell Lane and Cathiron Lane.

11. To Discuss and Agree the renewal of the WALC membership.

The Parish Councils membership for WALC (Warwickshire & West Midlands Association of Local Councils) is up for renewal at the end of March 2022

AGREED Proposed and Seconded

12. An update from Councillor T Heenan re: Neighbourhood Plan.

22nd March marks the end of the consultation period, only 1 response received (Electricity Board - no opposition to the plan). By agreement with RBC, the Parish Council will choose one from two or three suggested Planning Examiners to look at all of the work done, who will return with comments and then the plan will be amended to conform. The money left over from the grant at the end of the term will have to be returned but can be applied for again if available.

13. To Discuss and Agree the appointment of an Internal Auditor.

Roger Pearson, who has done the audit for the previous 2/3 years, has agreed to do it again this year. AGREED Proposed and Seconded to use Roger Pearson for the 2022 Internal Audit.

Audit to be completed by the June 22 meeting. A new internal auditor may need to be considered for next year. The external auditors have been given contact details for the new Clerk of the Council.

14. To Review the effectiveness of the system of Internal Control.

The Parish Council assure that they are addressing any current weaknesses eg. No fixed asset register & no financial regulations. Better systems will be put in place once all of the changes, due to having a new Clerk in office, have been completed.

15. To Discuss Brinklow Football Clubs current need for support.

A new, more transparent, relationship needs setting up between the football club and the Parish Council due to past issues. A committee with 3 representatives from each side to be set up, along with a representative for the community hall, to meet and discuss how to move forward, work together and build a good relationship.

Councillors S Love, S Brown and T Heenan to Action

16. To Discuss the Annual Parish Meeting.

This needs to take place between March and June. To be deferred and put onto the next agenda.

Clerk to Action

17. To Discuss and consider the possibility of donations to the Ukraine Disasters Emergency Committee.

Previously discussed at the beginning of the meeting when members of the public are able to speak.

18. Report by the Clerk on any decisions made since the last meeting in respect of any Planning Applications.

R22/0104: Marson House, Heath Lane – Demolition of existing garage and construction of a new garage – Brinklow Parish Councils response to this - we support this application.

19. To Consider a response Planning Applications received.

R22/0134: Highwood Farm, Coventry Road – Extensions and Alterations to Highwood Farm (Revisions to approval R20/0142)

RESOLVED The Parish Council support this application.

20. To Approve the Account for Payment.

Payments Approved this Month –

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|----------------------------|-----------------------------|---------|
| J Boonham | Salary & Expenses | 221.20 |
| D Lloyd | Salary & Expenses | 364.26 |
| Redshoes | Payroll Services | 90.00 |
| HMRC | PAYE | 359.60 |
| J Parsons | Pocket Park Expenses | 385.66 |
| Brinklow Village Hall | hire of the hall 06.03.22 | 15.00 |
| Jennifer Lampert Assoc Ltd | replacement for lost cheque | 3180.00 |

Progress Reports for Information

a) Gypsy and Traveller Sites

Nothing further to report. RBC are still setting up the legality that they should have put in place 5 years ago.

b) Replacement Lamp Post and wiring for CCTV

No further contact received from RBC, Clerk to chase for the work to be commenced.

c) Brinklow Castle

The Kissing gate is now finished. There is an issue with drainage in Church Fields – Godfrey Payton (the landowners) and English Heritage are being contacted. The tidy up has started and a new volunteer has now joined the lengthsman.

d) Playing Field

The village have been given 4 wooden picnic benches to recondition and use on the playing fields. They will cost approximately £100 to refurbish for use.

e) Grant Funding

Councillor Adrian Warwick's fund is still available for anything beneficial to the village up to £200 in value.

f) Bank Mandate Changes

This is still pending, waiting on the bank to action the changes.

21. Correspondence received for Information

Nothing to report.

22. To Confirm the date of the Next Meeting

The next meeting will be held on Tuesday 12th April 2022 at 19.15 in the Village Hall.

The Meeting Closed at 8.40 pm

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CHAIRMAN