

**Minutes of the Meeting of Brinklow Parish Council
Held Via Zoom App; Thursday 14 January 2021; 19:15 Hours.**

Present: Cllr J Reid (Chair) Cllr J Boonham
Cllr S Brown Cllr T Heenan
Cllr M Lavin Cllr V McBay
Cllr A Gillias (RBC) Cllr H Timms (RBC)
Cllr A Warwick (WCC) P Creek Clerk
Two members of the public.

Kindly note that any parishioner refusing to fully identify themselves will not be admitted to the Zoom proceedings.

- 1. Apologies received and noted.** None.
- 2. Declarations of interest.** None.
- 3. Minutes of the last meeting.** Deemed accurate and will be signed by the Chair; subject to **4.6.** stating that Councils still had direct contact to Highways.

4. Interactions with Borough and County Cllrs.

- 4.1.** There is to be a site meeting between Cllr Warwick, Nabil and the Forestry Team re drainage issues.
- 4.2.** Fly tipping and proposed countermeasures were discussed.
It was pointed out that County recycling centres are still open.
- 4.3.** Homes England are to work with RBC over Eco Housing.
- 4.4.** On Demand minibuses are available again in the County.
- 4.5.** The utility Switch and Save service is being promoted by WCC.
- 4.6.** Rural Communities have a £38,400 grant for rural development projects.
- 4.7.** There is a Covid rapid test centre in Edward Street Rugby.
- 4.8.** Regarding traveller encampments in the North of the Borough; there is to be a meeting with the MP.
- 4.9.** The litter in Smeaton Lane will be collected.
Action: HT.
- 4.10.** Clothing, etc, destined for charity should be kept at home pending the reopening of the charity shops post pandemic.
- 4.11.** Budget setting ongoing. Reserves will be utilised to keep increases down.
- 4.12.** County youth unemployment is up 50%. WCC is seeking to ramp up economy.

5. Planning Applications. R20/1073, Cottage Farm Heath Lane will be called in.

Action: ML, HT, Clerk.

Post meeting note: Called in.

12 Broad Street. Marked 'no consultations' as prior approval (permitted development) had been given.

Planning Portal to be accessed monthly

Action: Clerk.

6. Accounts.

6.1. Payments approved for payment.

		All sums are in £s Sterling	
P Creek	Taxed salary (Jan)	Chq no: 2132	508.08
J Boonham	Taxed salary (Jan)	Chq no: 2133	128.26
T Heenan	Misc expenses	Chq no: 2134	28.78
SA&E Friswell	Grass work/Christmas trees	Chq no: 2135	1020
Neil Gaty	Web hosting	Chq no: 2136	240
JRB	Dog bags	Chq no: 2137	133.5
E.on	Power bill	Chq no: 2138	356.09

7. Continuing minutes.

7.1. Community Hall. No update.

7.2. Cemetery. A new memorial has appeared without permission; investigations ongoing.

Ongoing work includes repointing outside of cemetery wall, refix capping stones and installation of plastic driveway supports to counter the grave diggers ruts.

Action: JB, JR.

7.3. Playing field. There was discussion vis a vis the fees payable, by BFC, for field rent in 2020 and 21. It was agreed to waive the fee for 2020 and open negotiations for a per match basis fee in 2021. Agenda item next meeting and discussions to be proposed, via Zoom, with an initial email.

Action: ML, JR, Clerk.

7.4. Communications with the parish. See **7.6** below.

7.5. Rights of way. Reported as busy and churned up.

7.6. Grant funding. RTR content discussed; including spending suggestions solicited.

Action: JB.

7.7. Brinklow Castle. Grass cutting and hedging contracts should be in place by April.

Action: JR

There has been a request to place a memorial bench on the site in an appropriate location. Parameter discussions and necessary permissions are to be sought by the Clerk. But, in principle the Council granted the request.

Action: Clerk.

7.8 Neighbourhood Plan. There is to be a meeting with RBC to discuss the provision of affordable housing.

Action: TH.

8. Clerk's Contract. It was revealed the the Clerk had only ever received a verbal contract. Cllrs thought this should not be so and that a new, written, contract should be put in place. WALC have provided a proforma contract for discussion.

Action: All Cllrs, Clerk.

The meeting concluded at 20:50.

Next meeting: Thursday 11 February, 2021; via Zoom, 19:15.

Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696