

**Minutes of the Meeting of Brinklow Parish Council  
Held Via Zoom App; Thursday 11 March 2021; 19:30 Hours.**

**Present:** Cllr J Reid (Chair) Cllr J Boonham  
Cllr S Brown Cllr T Heenan  
Cllr V McBay Cllr M Lavin  
Cllr A Gillias (RBC) Cllr H Timms (RBC)  
Cllr A Warwick P Creek Clerk  
Three members of the public.

**1. Apologies received and noted. None**

**2. Declarations of interest. None.**

**3. Interactions with Borough and County Cllrs.**

**3.1.** Consultation regarding Rugby town centre is ongoing. The meeting was urged to encourage wider consultation.

**Action: All Cllrs, Clerk.**

**3.2.** The WCC solar panel initiative was discussed.

**3.3.** New signage has been sited on Cathiron Lane.

**3.4.** There has been a village site meeting with a Highways Officer. Tree issues, flooding, general drainage, maintenance, fly tipping and missing speed roundels were discussed.

**3.5.** Harborough Magna and Pailton HGV weight restriction signage being reinforced. Environmental Weight Restrictions are being sought.

**3.6.** Cllrs attended a Magna Park Partnership meeting. It was reported that a representative from Highways England will attend the next one.

**3.7.** The ownership of trees in Heath Lane is still under investigation. The nuisance tree on Coventry Road will be cut back by RBC and Highways with responsibility to be clarified at a later date.

**4. Minutes of the last meeting.** Deemed accurate and will be signed by the Chair (post meeting).

**5. Planning applications.**

**5.1.** R21/0176, 5 Percy Close. Discussed with no concerns raised.

**6. Accounts.**

**6.1.** Payments approved this month.

All sums are in £s Sterling

P Creek	Taxed salary, allowances (Mar)	Chq no: 2145	489.62
J Boonham	Taxed salary (Mar)	Chq no: 2146	120
J Boonham	Expenses	Chq no: 2147	40
HMRC	Withheld income tax	Chq no: 2148	446.60
WCC	Lamp replacement	Chq no: 2149	315.04
Eagles	Tree work	Chq no: 2150	480
Red Shoes	Payroll expenses	Chq no: 2151	90
WALC	Training	Chq no: 2152	30
Styvechal Estate	Half year castle rent	Chq no: 2153	180
Groundwork UK	Grant return	Chq no: 2154	2220

## **7. Continuing minutes.**

**7.1. Cemetery.** It was reported that there were more headstone and ashes internment enquiries.

The meeting resolved that the positioning of a new bench was agreed; subject to the relative providing ongoing maintenance as required.

**Action: JB**

The runway protection, estimated at £229, was approved.

**Action: JR.**

**7.2. Playing field.** The tennis court is to be treated to reduce the moss and algae inundation.

**Action: JR.**

There are plans for a celebration of the Revel surgery; perhaps incorporating it with a fete and the scarecrow festival.

**Action: All Cllrs, Clerk.**

**7.3. Grant funding issues.** Locality's 'End of Grant' form to be filled in before the end of the financial year. Two items from the previous grant could not be done this year: Printing of the Neighbourhood Plan for circulation prior to a referendum, costed at £1020 and writing by our consultant of a 'Basic Conditions Statement', costed at £2000, needed before the Neighbourhood Plan could be placed before the Planning Inspector. Jennie would fill this online form in, due to computer restrictions. We could apply for these monies again next year. There was also about £5,000 in further grants that we could apply for. However, it was likely there would be a need to draw on Parish Council funds next financial year to finish the plan, likely to be around £3-5,000.

**Action: JB, TH.**

**7.3. Rights of way.** No issues reported.

**7.4. Communications with the Parish.** Round the Revel content discussed; to include elections and proposed litter pick on April 17.

**Action: JB.**

**7.5. Brinklow castle.** The finger post by the moat is to be reinstated. The Lengthsmen are to renew several fenceposts around the moat and carry out repairs to the nearby kissing gate.

A quotation for site maintenance, with associated plan, is awaited from the contractor.

The poor condition of the Raven path was discussed, and proposals will be considered.

**Action: JR, Clerk.**

**7.6. Neighbourhood Plan.** Cllr Reid had finished the Housing Section of the Neighbourhood Plan. This covered what we have done in terms of surveys and what we want to do for affordable housing in Brinklow. This has been sent to our consultant to review and to write the relevant policies. The complete draft Neighbourhood Plan including the new housing section is now available. Copy to be sent to Cllr Lavin for review.

**Action: TH, ML.**

**7.8. Reports from associated meetings.** Next Scarecrow meeting: next week.

**8. CCTV.** The proposed existing lamp post is unsuitable. A new lamp post is to be installed by WCC Lighting. Western Power are to assist with unmetered supply costings.

**Action: JR.**

**9. Van expenses.** It was clarified that private vehicles on Council business can only be compensated by a payment of £.45 per business mile driven.

**Action: JR, Clerk.**

**10. Cemetery Agent Salary.** Guidance on a suitable level of recompense will be sought from WALC.

**Action: Clerk.**

The meeting concluded at 20.40.

Next meeting: Thursday 8 April 2021; via Zoom.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**