

**Minutes of the Meeting of Brinklow Parish Council**  
**Held in the Gazebo (Playing Field); Thursday 17 June 2021; 19:30 Hours.**

**Present:** Cllr J Reid (Chair) Cllr S Brown  
Cllr T Heenan Cllr S Love  
Cllr A Warwick (WCC) P Creek Clerk  
Two members of the public.

**1. Apologies received and noted.** Cllrs Gillias, Lavin and Timms.

**2. Declarations of interest.** None.

**3. Interactions with Borough and County Cllrs.**

**3.1.** Cllrs Warwick's grant pot is open for bids until 11 July 2021.

**3.2.** There is to be a county wide Green Survey to create more green space for young people.

**3.3.** There is a Transport Survey on the WCC website.

**3.4.** The Warwickshire Recovery Fund stands at £140 million to support businesses post pandemic. 4k jobs are to be protected with 2.2k added. WCC's own land is to be developed in partnership with a nominated company.

**3.5.** A Traveller Policy document is to be prepared. A caravan count in July will be followed by a working party in November. There is a call for sites.

**3.6.** The Community Grant pot stands at £38k.

**4. Minutes of the last meeting.** Subject to it being made clear that the salary referred to in Minute 10., 8 April 2021 was an increase on the previous salary; the minutes were deemed accurate and signed by the Chair.

**5. Planning applications.** No comments

**6. Accounts.**

**6.1.** Payments approved this month.

		All sums are in £s Sterling
P Creek	Taxed salary, allowances (June)	Chq no: 2234 489.62
J Boonham	Taxed salary (June)	Chq no: 2235 120
HMRC	Withheld income tax	Chq no: 2236 446.6
T Heenan	Misc. expenses	Chq no: 2237 43.69
R Pearson	Plants for memorial	Chq no: 2238 164.76
JRB	Dog refuse bags	Chq no: 2239 273
Eagles	Tree work	Chq no: 2240 2700
Red Shoes	Payroll fees	Chq no: 2241 90
J Reid	Lengthsmen expenses	Chq no: 2242 270.21

Business Reserve Account sheet no 261 was available at the meeting for inspection.

**6.2.** The External Audit submission (AGAR) for the year ending 31 March 2021 was approved by the meeting and duly signed by the Chair and Clerk.

**Action: Clerk.**

## **7. Continuing minutes.**

**7.1. Community Hall.** There was concern that not all of the 'phone numbers for the new management were correct. There was some discussion over the provision of a projector and internet access with costs to be ascertained.

**Action: SL.**

**7.2. Cemetery.** Report from the Agent to be circulated to members.

**Action: Clerk.**

**7.3. Playing field.** The scheduled grass cuts could not take place owing to a machinery breakdown. Standby equipment is necessary. There was discussion over erecting the Brinklow sign on the playing field as the proposed site is unacceptable to WCC.

**Action: JR.**

**7.4. Rights of way.** Finger posts are to be reinstated on West Farm land.

**Action: JR.**

**7.5. Communications with the Parish.** A WALC approved official poster is to be displayed seeking to co-opt a sixth Cllr.

**Action: JR, Clerk.**

**Post meeting note:** Following direction from RBC's Returning Officer; it was ascertained that that any form of advertising, including social media, can be used to find a suitable candidate to co-opt. Furthermore, the Returning Officer requested that the official poster be taken down as there was no prospect of an election even should 10 electors request one.

**7.6. Brinklow castle.** The proposed works to the entrance at Church Field have been vetoed by WCC unless an approved contractor is used for the highways element. Quotations for site maintenance, to including grass cutting and hedging, are awaited from a local contractor.

**Action: JR, Clerk.**

**7.7. Neighbourhood Plan.** BOC has received extensive edits and corrections to the draft Neighbourhood Plan from the planning consultant. These are being added into an updated version of the plan. So far, the Housing section has been completed, moving onto the Green Spaces and Environment sections shortly.

**Action: TH.**

**7.8. Reports from associated meetings.** There is to be a meeting of the Scare Crow Festival Committee next week.

**Post meeting note:** Festival Cancelled.

**8. Grave markers.** It was resolved to accept the quotation received from a local contractor for the grave markers.

**Action: Clerk.**

**9. Internet banking options.** As the Co-operative Banking offer does not meet BPC's requirements; it was resolved to explore the alternative of an account with the Unity Trust Bank.

**Action: Clerk.**

The meeting concluded at 20.25.

Next meeting: Thursday 8 July, 19:15 in the Community Hall.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**