

**Minutes of the Meeting of Brinklow Parish Council**  
**Held in the Community Hall; Thursday 9 September 2021; 19:15 Hours.**

**Present:** Cllr J Reid (Chair) Cllr S Brown  
Cllr T Heenan Cllr M. Lavin  
Cllr S Love Cllr H Timms (RBC)  
P Creek (Clerk)  
Six members of the public.

**1. Apologies received and noted.** Cllrs Currington, Gillias.

**2. Declarations of interest.** Cllr Love; Agenda item 8.

**3. Interactions with Borough and County Cllrs.**

**3.1.** It was reported that drone technology has now been deployed by RBC. Locations of surveillance are being kept confidential.

**4. Minutes of the last meeting.** Deemed accurate and signed by the Chair.

**5. Planning applications.** 19 Yew Tree Hill. The Members had no objections.  
**Action Clerk.**

**6. Accounts.**

**6.1.** Payments approved this month.

		All sums are in £s Sterling
P Creek	Taxed salary, allowances (Aug)	Chq no: 2247 489.62
P Creek	Expenses including Info Comm	Chq no: 2248 62.35
J Boonham	Taxed salary (Aug)	Chq no: 2249 150.10
E.On	Power bill	Chq no: 2251 352.21
CPRE	Annual subscriptions	Chq no: 2252 36
P Creek	Salary (Sept)	Chq no: 2253 489.82
J Boonham	Salary (Sept)	Chq no: 2254 149.9
J Reid	Lengthsmen expenses	Chq no: 2255 785.80
Creative Wood	Grave markers	Chq no: 2256 144
Red Shoes	Payroll expenses	Chq no: 2257 90
Lakeside	Grass Cutting	Chq no: 2258 2322
Godfrey-Payton	Castle rent; half year	Chq no: 2259 180
HMRC	Withheld	Chq no: 2260 491.60

Business Reserve Account sheet no 264  
was available at the meeting for inspection.

**7. Continuing minutes.**

**7.1.** Community Hall. Minutes of the last Hall meeting had been circulated. It was reported that the new committee was up and running.

**7.2.** Cemetery. The report from the Agent was read out to members.

**7.3.** Playing field. The rubber mat foundation under the junior swings has been pulled up and replaced.

**7.4.** Communications with the Parish. The Round the Revel content was discussed and agreed upon.

**7.5. Brinklow castle.** Ongoing maintenance arrangements will be discussed at a separate meeting.

**7.6. Neighbourhood Plan.** Jennie Boonham has got us a further grant for £3,890 from Groundworks. This will cover consultants' fees for writing the Basic Conditions Statement and the Consultation Statement, which are both documents needed before we can submit the Neighbourhood Plan. This money will also cover the costs of printing so we can send out a copy of the final Neighbourhood Plan to each household in Brinklow, and some large A0 prints of possible affordable housing sites found by the AECOM survey. This will enable us to hold an 'open day' shortly at the village hall to explain the results of the AECOM survey. This consultation event has been delayed by Covid. We await confirmation that the grant money has arrived into the Parish Council bank account before placing any of this business.

**Action: TH.**

**7.7. Reports from associated meetings.** None.

**8. Allotment Lawnmower.** The meeting agreed to investigate a contribution to the machinery; with shared use for the benefit of all Brinklow residents. Cllrs expressed disappointment that the Allotment Association would not have any finance to contribute to the project.

**Action: ML.**

**9. Clerk's resignation.** Discussed. Application forms and a job description were to be sent to all applicants. Cllr Lavin proposed to arrange an 'exit meeting' with the Parish Clerk. As there was no seconder the proposal was not agreed.

The meeting concluded at 20.30.

Next meeting: Thursday 14 October, 19:15 in the Community Hall.

**Phil Creek. Clerk to Brinklow Parish Council. Tel 07767 380696**