

BRINKLOW PARISH COUNCIL
Minutes of the Extraordinary Meeting of the Council
Held in the Community Hall on 13th July 2022

Present: Councillor J Reid (Chairman) Councillor T Gillias (RBC)
Councillor T Heenan J Boonham
Councillor I Currington 6 Members of the public
Councillor S Brown
Councillor M Lavin
D Lloyd (Clerk)

1. Apologies.

Apologies received from Councillor H Timms, Councillor A Warwick and Councillor S Love who were all unable to attend.

2. Declarations of Interest.

There were no declarations of interest made.

- 3. Minutes of the last meeting. **RESOLVED**** That the minutes of the meeting held 16th June 2022 were approved and signed by the Chairman as a correct record of the proceedings.

4. Comments, Questions or Suggestions made by Members of the Public.

It was mentioned that the pavements on Coventry Road, Yew Tree Hill and Heath Lane are in a poor state – John Reid informed that this has been reported and already on the list for repairs but he will chase it up.

Pocket Park does not appear to be cut as often as other areas in the village – this should be cut just as often and Lakeside will be called back to rectify this.

A request was made for the Cubs and Scouts to be allowed to use the field due to the current heat – this was agreed.

The PC were asked if they would back a request for a pavement to be installed between Brinklow and Coombe Abbey as it is currently a dangerous route to walk. The PC agreed to look at funding for at least part of it if agreed. There was mention of the walk being possible through the fields and signage may help to make people aware of this route.

Scarecrows can be entered via the form (available in the shop) or online, only currently 25 entries. There will be a Saturday scarecrow building workshop in the Scout hut.

5. District and County Councillor Reports for Information.

Reports by Councillor Tony Gillias (RBC)

Tony reported that the UK Shared Prosperity Fund, part of the governments levelling up agenda, is available for Parish councils – open for applications until March 2025. A dropped kerb is needed for a mobility scooter Bretford Strait/Rugby road – a request was forwarded to WCC 6 months ago because the lengthsman are not permitted to work on the highway. The Queens Diamond Jubilee Baton Relay will reach rugby on 21st July. Tony will challenge the reason for a convoy of amazon vans travelling through the village daily at the next A5 meeting on 17th June. The last 4 units at Magna Park have received planning permission so building work will be going on on site. When asked if any Community Funding would be available to apply for Tony advised that Brinklow would not qualify for any from Magna Park but possibly would from Ansty Business Park.

6. Report by Cemetery Agent

Jennie read out her report to all present detailing that she had a couple of enquiries about potential burials, work has continued on aligning the map records with the memorials in place, a tidy up has taken place in the cemetery and a double check of reserved plots has been done. Jennie mentioned that the contractors work has now greatly improved.

7. Update with regards to the Formation of a Lengthsmen Committee

A Constitution paragraph was received by all Councillors regarding the Lengthsmen becoming a sub-committee of the PC. Councillor M Lavin queried the inclusion of work on the village hall (as this is not PC owned/run it is to be removed or re-worded) and the omission of training and insurance. Councillor S Brown confirmed that volunteers working under the direction of the PC are covered by the PC insurance,

AGREED To be adopted subject to change.

8. To Approve the Annual ICO (data protection) Renewal

AGREED This was approved by the Council

9. To Approve setting up an Internet Banking Facility

CLERK TO ACTION This was approved by the Council

10. To Approve the Annual Insurance Renewal

The insurance due for renewal on 26/07/22 – options are to renew with Zurich or change to BHIB (Aviva) Although BHIB appears a simpler insurance with a wider level of cover Zurich allows for the addition and immediate cover for anything overlooked. Due to the asset list still being compiled/added to the Zurich Insurance is more favourable for this year.

S BROWN TO ACTION Proposed and seconded to renew with Zurich and to ascertain if the streetlights are a PC asset and add to insurance if necessary.

11. To Assess and Approve the Asset Register

The new compiled asset list was viewed and all items are covered by the insurance quotes.

AGREED This was approved by the council.

12. To approve the NALC adjustment to payscales for the Clerk and Cemetery Agent

AGREED This was approved by the council

13. To validate the procedure and decision taken on item 18 at the last meeting was correct

CLERK TO ACTION Deferred to the next meeting.

14. To Approve the Cost for Installation of the Brinklow sign by RBC

The quote from RBC for the installation was for £940.00 + VAT received July 2021

AGREED Proposed and Seconded

15. Report by the Clerk RE: Planning Application Decisions made between Meetings

R22/0008 & R22/0009 – 69 Broad Street – Proposed single storey rear extension – the council responded with ‘No objection to this planning application’

R22/0292 – Newnham Gate, Newnham Lane – for a single storey extension to the side of the house to create a new family kitchen/dining area - the council responded with ‘No objection to this planning application’

16. To Approve the Accounts for Payment.

Payments approved this month:

V Smith	Brushwood killer	57.54
N Millard	Mentoring fees inv 0003	633.75
E-on	Streetlight elect to 30.11.21	172.81
Npower	Streetlight elect 01.04.22-30.06.22	621.66
Home Front Ltd	replacement swing seats x2	146.40
J Boonham	Salary	
D Lloyd	Salary	
D Lloyd	Expenses	87.66
Worksafe Training	First Aid Training Course	200.00

PC discussed looking into the Npower electricity costs, look into the timings of the streetlights being switched off at night and to look into renewable energy for the village electricity, look at carbon neutral, and any grants available.

CLERK TO ACTION Put onto the agenda for discussion at a future meeting.

17. Progress Reports for Information.

a) Neighbourhood Plan

25 very impressive questions came back from the examiner which our consultant has reviewed and given feedback on. These have been split out over the committee members to deal with and respond back to the examiner. The plan will then be re-written and finally Rugby will run a referendum. A grant is being applied for to help with the costs again this year. Tim was commended for the amount of work that he has put into this project.

b) Village Events Committee & Risk Assessment for the festival

RBC Safety Advisory Group is to speak to the committee about the event. The 1st Aid training went ahead with 6 people completing the course. Other people were interested but were unable to attend, there may be some online training available.

Thanks were given to Caroline Leech for arranging for the course to go ahead.

18. Correspondence received for information.

Chairman J Reid made everyone present aware of some scam emails, appearing to be from himself, being intercepted and asking for vigilance.

19. To Confirm the date of the next meeting.

The next meetings will be held on Thursday 1st September at 7.15pm in the Village Hall.
The Meeting Closed at 9.15 pm

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CHAIRMAN