

**BRINKLOW PARISH COUNCIL**  
**Minutes of the Meeting of the Council**  
**Held in the Community Hall on 8th December 2022**

**Present:** Councillor J Reid (Chairman) Councillor A Warwick (WCC)  
Councillor T Heenan  
Councillor I Currington J Boonham  
Councillor S Brown No Members of the public  
Councillor K Keene

**1. Apologies.**

Apologies received from Councillor S Love, D Lloyd (Clerk) and T Gillias (RBC)

**2. Declarations of Interest.**

There were no declarations of interest made.

**3. Minutes of the last meeting.      **RESOLVED**      **That the minutes of the meeting held 10<sup>th</sup> November 2022 were approved and signed by the Chairman as a correct record for the proceedings.****

**4. Comments, Questions or Suggestions made by Members of the Public.**

No members of the public were present.

**5. District and County Councillor Reports for Information.**

Reports by Councillor A Warwick (WCC)

He may have a delegated spend on Highways. Adrian was also made aware of the Highways Community Action matching fund. RNIB have raised the problem of electric scooters on pavements. If we have any problems with this, please let Adrian know. County money was being made available for help with the cost-of-living crisis and mental health support. Trading Standards had reported poor quality and dangerous electric blankets were being sold. We are advised only to buy from a reputable vendor. Holiday clubs would be open over Christmas, any child on free school meals can access them for food.

**6. Report by Cemetery Agent.**

Jennie read out her report to all present. It has been a relatively quiet month, with just one enquiry about a proposed interment of ashes. This is at the early stage of enquiries but is likely to take place early in the new year. There have been no further developments on the two or three issues which have come to light in respect of some memorials. She had been following up on some memorials which the inspectors from Rugby Borough Council stated different levels of concern and will pick up these enquiries again in the next few weeks. Similarly, she had to chase, for the second time, a stonemason who installed a new memorial without notification, and thus there is outstanding paperwork and a payment due to BPC. Sue and her have had another session in the cemetery, endeavouring to tie in the map with visible memorials. The area where we were looking has few memorials, so we have to take as read the information provided on the map. They are now planning one or two indoor sessions to re-check the map against the written records, but overall, we are pleased that we have been able to agree most of the actual memorials with the map. Her thanks, as always, to Sue.

**7. New Councillor.**

Karen Keene was introduced to the meeting as our new councillor. Appropriate forms were handed over to her for signature in the presence of the parish clerk.

**8. Councillor Resignation.**

Cllr Sharon Love's resignation was accepted. A notice had been put up advertising the vacancy.

**9. Land Asset Register.**

The Skateboard Park was provided by a grant from WREN through Emily Wykes. It was thought likely that it belonged to the church, although the Parish Council made a contribution. Jennie and Sue to discuss with Philip Mawson and the PCC. Parish Clerk to write formally asking the question.

**10. To Approve the proposed pre-paid cards for the Lengthsmen & set a budget.**

Cashplus pre-pay cards, as supported by WALC, were suggested for use by the Lengthsmen. The previously WALC proposed card wanted our main account transferring, which is not going to happen. Another card, SOLD0, was available for a one-off cost of £10 per card for three years.

**APPROVED – CLERK TO ACTION      The council will provide the Lengthsmen with two Soldo cards.**

**11. To Approve the 2022/2023 pay rise awarded by local Government.**

The pay rise to be applied to the Clerk and the Cemetery Agent.

**APPROVED - CLERK TO ACTION New pay scale to applied, backdated to April 2022**

**12. To agree and approve the precept figure to be submitted for 2023.**

Government guidelines are likely to suggest a maximum rise of 3%. Bearing in mind the general hardship and increasing cost of living this winter, it was agreed to keep the rise down to 1.25%

**APPROVED - CLERK TO ACTION      Online precept form for RBC to be filled in.**

**13. Change of use of Warwickshire Grant.**

A £500 grant had been given by Warwickshire for a water supply at Brinklow Allotments. This was not required. With Adrian's approval it was agreed that the money would be split instead to give both Pocket Park and the delivered Christmas meals for pensioners project £250 each.

**APPROVED - CLERK TO ACTION      Issue two cheques for £250.**

**14. Budget Meeting.**

The budget meeting was confirmed for the 29th of December. The money available, essential spends and new projects we would like to do would be considered.

**15. To Approve the Accounts for Payment:**

Payee	Total Payments	Payment Particulars
Jennifer Lampert Associates Ltd	1200.00	consultancy fees RE Neighbourhood Plan
Jennifer Lampert Associates Ltd	480.00	consultancy fees RE Neighbourhood Plan
HMRC	376.00	PAYE
Redshoes	63.00	payroll services
J Boonham	152.58	salary
D Lloyd	348.75	salary
S Gibson Solutions	360.00	Hedge Cutting
J Reid	157.78	expenses

**APPROVED      All approved for payment as above.**

## **16. Progress Reports for Information –**

- **Neighbourhood Plan:**

The Neighbourhood Plan passed the referendum. The turnout of 30% was considered good and is typical of the turnout for a local election. The plan came into force immediately the result was declared, however it will be formally adopted by RBC at the council meeting on the 14<sup>th</sup> of December. We will need to carefully apply it to all future planning applications.

- **Grass Cutting for the Village:**

John is still working with Lakeside, a final cut for this year is needed, they have had problems getting onto the playing field due to the condition of the ground. After that cut the final tranche of money will be paid. For the future a new detailed map of the mowing areas and frequency is available. There is likely to be an increase in the fee which the budget meeting will need to take account of.

- **CCTV:**

The images provided remotely over the cellular network and the internet enable vehicles passing the Broad Street Junction to be identified for make and colour. However, to read the number plate under all conditions it is necessary to stand under the lamppost and login to the WiFi associated with the cameras. Debbie's PC is now capable of remote and local access. Tim's I-phone is running remote access. Tomorrow there will be a videoconference with SmartVideo & Sensing to configure Tim's Apple Mac for remote access. Their invoice will not be paid until the system is up and working to our satisfaction. Because of GDPR restrictions any parishioner wishing to access a recording will have to ask the police to request images.

- **Festival Committee.**

Applications for grants were double the funding available. Everyone who requested a grant got something. Sue to provide a note of the various grants to attach to the minutes.

- **Brinklow Castle, Playing Field, Grant Funding:**

Vince has the Tump under control. The playing field has had to have several oak parking posts replaced at a cost of £62 each. Ultimately all 48 of them will fail. It will be more economical and secure to replace them all with an Armco barrier. John is making enquiries about the cost of this.

## **17. Correspondence received for information.**

Nothing received.

### **To re-confirm the date of the next meeting.**

The next meeting will be held on Thursday 12<sup>th</sup> January 2023 at 7.15pm in the Village Hall.

The Meeting Closed at 8.34pm

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CHAIRMAN