

BRINKLOW PARISH COUNCIL
Minutes of the Brinklow Annual Meeting of the Council
Held in the Community Hall on 12th May 2022

Present:

Councillor J Reid (Chairman)	J Boonham
Councillor T Heenan	D Lloyd (Clerk)
Councillor S Love	Neil Millard
Councillor I Currington	Councillor Adrian Warwick (WCC)
Councillor S Brown	9 Members of the public

1. Election of the Chairman of the Council for the 2022/2023 Municipal Year

John Reid was proposed to continue as the Chairman of the Parish Council, and this was seconded. An Acceptance of Office was signed by the Chairman and the Clerk.

2. Declaration of acceptance of office by the Chairman of the Council

Chairman John Reid said that he was very happy to continue in this role for the coming year and thanked the councillors for re-electing him.

3. Election of the Vice-Chairman of the Council for the 2022/2023 Municipal Year

It was proposed that Tim Heenan is elected as the vice-chairman, and this was seconded.

4. To Receive Apologies and Approve Reasons for Absence.

Councillors Mick Lavin, Heather Timms and Tony Gillias were unable to attend and sent apologies.

5. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.

None received.

6. Appointment of any new committees in accordance with standing orders.

None appointed.

7. Review and adoption of appropriate standing orders and financial regulations.

To be reviewed and adopted at a later meeting. **CLERK TO ACTION** Add this to the next Agenda

8. Review of inventory of land and other assets including buildings and office equipment.

A new list is being prepared and will be updated before the Insurance renewal in July.

9. Confirmation of arrangements for insurance cover in respect of all insurable risks.

The new inventory, once updated, will be taken into consideration in the Insurance renewal cover.

10. Review of the Council's and/or staff subscriptions to other bodies.

It was agreed that the WALC subscription is to continue, the Institute of Cemetery and Crematorium Management Membership will not be renewed at this time, the English Heritage subscription is to be reviewed.

CLERK TO ACTION Add this to the next Agenda

11. Review of the Council's complaints procedure.

12. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

13. Review of the Council's policy for dealing with the press/media.

14. Review of the Council's employment policies and procedures

All of the above 4 items are in the process of being prepared/amended and are to be reviewed and adopted at the next meeting of the Parish Council. **CLERK TO ACTION** Add this to the next Agenda

The Meeting Closed at 7.00 pm

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CHAIRMAN