

**BRINKLOW PARISH COUNCIL**  
**Minutes of the Meeting of the Council**  
**Held in the Community Hall on 12<sup>th</sup> May 2022**

**Present:**

Councillor J Reid (Chairman)	J Boonham
Councillor T Heenan	D Lloyd (Clerk)
Councillor S Love	Neil Millard
Councillor I Currington	Councillor Adrian Warwick (WCC)
Councillor S Brown	11 Members of the public

**1. Apologies.**

Apologies were received from Councillors Heather Timms, Tony Gillias and Mick Lavin who were unable to attend.

**2. Declarations of Interest.**

There were no declarations of interest made.

**3. Minutes of the last meeting.**

**RESOLVED** That the minutes of the meeting held 12th April 2022 be approved and signed by the Chairman as a correct record for the proceedings.

**4. Comments, Questions or Suggestions made by Members of the Public.**

Asked why the minutes on the notice board outside the village hall were not up to date, the clerk apologised for the oversight and explained that they had been updated earlier in the week as soon as the issue had been brought to her attention.

**5. District and County Councillor Reports for Information.**

Councillor Adrian Warwick reported:

A wellbeing conference is being held in the Pump House, Leamington Spa on 14<sup>th</sup> May.

Due to the refuse collection dispute black bins are being prioritised for collection, some were being missed due to different crews on routes they are not used to. Daily discussions are ongoing, payscales are being looked at, he is concerned if the dispute is still ongoing for the Jubilee. Additional collections of green bins will be added at the end of the year. Tip passes are available at Hunters Lane, the booking system is still in place due to the current increased demand.

The consultant selected to examine the Brinklow Neighbourhood Plan has withdrawn due to his insurance liability. More examiners names will be put forward for selection. Councillor Tim Heenan mentioned that we have now had a six week delay due to the legal department.

Councillor Ian Currington advised Adrian that the Events Committee have applied to Councillor Heather Timms for a grant.

**6. Report by Cemetery Agent**

Jennie read out her report to all present detailing that a new reserve marker has been installed following receipt of payment and two existing markers have been replaced with new ones. A new interment of ashes has also been agreed within the cemetery. Jennie thanked the lengthsman for their help following the visit by pest control and asked for some further help to secure the reserved posts more effectively and to attend to the surround of a small grave. She confirmed the cancellation of the Parish Councils membership of ICCM as agreed at the last meeting.

**7. To Agree to the request for funding for gardening equipment for Pocket Park.**

Jeanette Lomas requested £175 of funding from the council for some gardening equipment for the Childrens Gardening Club at Pocket Park.

**AGREED** Proposed and Seconded

**8. To agree to the purchase of Jubilee Flags for the Village Memorial.**

Flags for the memorial have been sourced for less than £50.

**AGREED** Proposed and Seconded

**9. To Discuss and Approve payment for drainage in Church Fields.**

A quote for £750 + VAT obtained by a company previously used. Further quotes to be obtained. Proposed and seconded to accept this quote if no lower/better quote is received. A member of the public queried the use of this company due to the work they did previously for the village.

**AGREED** Payment for drainage agreed once quotes all received

**10. To Discuss and Approve emergency cutting of dangerous trees.**

The dangerous trees are located in a Conservation Area therefore the Parish Council need to apply to D Gower at RBC for a certificate to allow the cutting down of these trees.

**DEFERRED** To be reviewed once a certificate obtained.

**11. To Discuss and Decide if the PC are to take the offer of land on Ell Lane further forward.**

WALC advised that the legal costs would be £950 + VAT, there is no further financial penalty attached to the ownership of the land. It was proposed that the council meet in private with the owners to discuss further proposals before a decision is made. Agreed by all councillors.

**DEFERRED** To be reviewed following a meeting with the land owners

**12. To Agree to the Mowing of the Tump by Gibsons.**

Gibsons mowing of the Tump for approximately £400 was agreed by all councillors.

**AGREED**

**13. To Discuss the Ivy damaged wall backing onto the playing field.**

Following an emailed request from a resident the Lengthsmen cut the ivy from the wall and once visible the wall was considered unsafe. One resident, Mr Breen, attended the meeting to state that the wall is the responsibility of a number of houses, they accept the state of the wall but that the ivy has held the wall stable for a number of years and the issue has been caused by the lengthsmen cutting the ivy from the roots rather than just trimming it back. A meeting between Chairman John Reid and the owners of the wall was proposed.

**DEFERRED** To be reviewed following the meeting.

**14. Follow up report on the meeting between BPC, BFC and RBC Sports Development Officer.**

This meeting was attended to see what land could be sourced for use by Brinklow Football Club, for purchase or lease, to help bring the club together and make FA funds available to them. RBC are to look at what council land is available and Brinklow Football club are preparing a 'call for sites' to local landowners for any land they can make available for lease. A further meeting is to be arranged.

**15. Report by the Clerk on any decisions made in respect of any Planning Applications.**

R22/0248: Fern Cottages – For a two storey side extension and relocation of vehicular access – the Parish Council response was: They have no objection to this application.

**16. To Approve the Accounts for Payment.**

**Payments approved this month:**

J Boonham	Salary	155.26
D Lloyd	Salary	341.10
T Heenan	expenses	33.53
R Pearson	Internal Audit Fee	85.00
V Smith	expenses	9.00
J Reid	Lengthsmens expenses	256.65
WCC	Street Light Maintenance	171.92

**17. Progress Reports for Information.**

a) BPC internal Audit

This has been completed with only a couple of advisory notes.

1. The Authorisation path was not clear for the Eagles payment in June 2021 because the works were approved in the previous financial year, August 2020. An additional note in the minutes would have resolved this.
2. The value of the lengthsmens expenses was picked up due to John Reids expenses having historically been labelled as this rather than being separated out over individual, previously agreed, project expenditure.

b) Replacement Lamp Post & Wiring for CCTV

The work is due to commence on 7<sup>th</sup> July for the post renewal, then a cabinet will be put in place ready for the installation of CCTV.

c) Village Events Committee

The Jubilee will be a low key event, with games and activities held on the playing fields on 4<sup>th</sup> June 2pm – 6pm, with support from the church and Womens Institute. The Scarecrow Festival will be held on 27<sup>th</sup> & 28<sup>th</sup> August, put your scarecrows out on 26<sup>th</sup> and the trail will continue for a full week. Car parking has been arranged. The next Jubilee meeting is on 18<sup>th</sup> May, the bank account is now sorted, fund raising bingo will be held to cover the up front costs of the festival, local businesses are working together to support food, drinks etc.. They will request to recover the unspent grant from the previous leader for use going forward.

d) Re-forming of the Youth Club

Following 1750 flyers being sent out and posters put out in the villages the lack of much response deemed that there is currently not enough demand for this but the PC will support this if in the future someone is prepared to organise it.

e) Brinklow Castle, Playing Field, Grant Funding

It was noted that the recent grass cutting is not up to standard and the contractor is being contacted. The unspent Neighbourhood Plan grant fund needs to be returned as soon as possible, the councillors agreed to a cheque being raised for this immediately following the meeting.

**18. Correspondence received for information.**

Nothing to report.

**19. To Confirm the date of the next meeting.**

The next meeting will be held on Thursday 16<sup>th</sup> June 2022 in the Village Hall.

The Meeting Closed at 8.05 pm

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CHAIRMAN