

BRINKLOW PARISH COUNCIL
Minutes of the Meeting of the Council
Held in the Community Hall on 11th May 2023

Present: Councillor J Reid (Chairman)
Councillor T Heenan D Lloyd (Clerk to the Council)
Councillor I Currington J Boonham
Councillor D Forman
Councillor S Brown 4 Members of the public

1. Apologies.

Apologies received and accepted from Councillor K Keen

2. Declarations of Interest.

There were no declarations of interest made.

3. Minutes of the last meeting. **RESOLVED **That the minutes of the meeting held 13th April 2023 were approved and signed by the Chairman as a correct record for the proceedings.****

4. Comments, Questions or Suggestions made by Members of the Public.

This item was already dealt with during the Annual Parish meeting – see the minutes.

5. District and County Councillor Reports for Information.

These reports were given during the Annual Parish meeting – see the minutes.

6. Report by Cemetery Agent.

Jennie read out her report to all present and stated an interment of ashes has taken place and a burial and interment are pending. Permission was received from a family for the removal of another tree in the cemetery which had become a problem. The Lengthsmen carried out some repair work to a plot and the family who installed artificial grass on two plots have kindly arranged for its removal. There have been two enquiries regarding the installation of two new memorials which will be monitored. Thanks to the Lengthsmen for their work in the upkeep of the cemetery.

7. To Review the current Bank Mandate and agree any changes.

It was agreed to remove Ex-Councillor M Lavin from the bank mandate.

CLERK TO ACTION

8. To discuss purchasing a Bike Rack

This was just a recommendation of the playground inspection report, no actions needed. Councillor I Currington proposed looking into costs for a supply only bike rack, for installation by the Lengthsmen, and report back.

9. To discuss Speed Awareness actions.

The presence of the speed awareness group in the village proves to be a deterrent to speeding vehicles through the village but the group need more members in order to continue. A recruitment effort at the Coronation event was not successful so a final attempt was decided to be a notification in Round the Revel and on Facebook for anyone to offer 1 or 2 hours per month.

COUNCILLOR S BROWN & CLERK TO ACTION

10. To Record the date set for the Internal Audit of Accounts

A local internal auditor, Anifeed Ltd, will conduct this on Friday 12th May 2023

11. An update on the Armco Barrier installation.

It has been four months since accepting the quote for this and work should commence the first week in June. Contact to be made with the contractor to confirm the start date and to specify its must be completed by the end of June at the latest or the contract will be classed as void.

CLERK TO ACTION

12. An update on the Mowing schedule.

The contractor is to be contacted requesting a meeting to discuss the issues and the councillors are to have a meeting prior to that meeting. The contract is for 32 cuts per year which should be practically weekly during peak season. The council are to consider paying monthly in future.

CLERK TO ACTION

13. An update on tree planting at The Crescent.

Today the Lengthsmen planted a substantial flowering cherry tree at the Crescent to replace a dead tree. A plaque to commemorate the Coronation is to be put up by the tree shortly.

14. An update on the Neighbourhood Plan.

This update was given in the Annual Parish meeting – see the minutes.

15. An update from the Commemorative gifts for the Coronation of King Charles III

The commemorative mugs and flasks were given out by the events committee. A facebook notification will be put out by the events committee for any unclaimed gift to be collected by 18th May. It was proposed that the Parish Council will cover the outlay for the gifts and any money received from the purchase of a gift for those who did not qualify will go to the events committee towards the cost of running the event.

AGREED

This was proposed by Councillor D Forman and seconded by Councillor T Heenan.

16. To Approve the Accounts for Payment:

Councillor D Forman requested that in future a breakdown of the Soldo Card expenses is made available. It was agreed by the Chairman that a copy of the statement will be added to the expenses with notations, confirming what has been purchased , to be hand-written on the statement.

Date	Ch No /so	Details	Total Payments	Payment Particulars
13/05/23	EFT	J Reid	34.20	lengthsmens epenses - fuel
13/05/23	EFT	Soldo	490.30	soldo card expenses to top up
13/05/23	EFT	J Boonham	164.84	salary
13/05/23	2384	D Lloyd	376.55	salary
13/05/23	EFT	pocket park	250.00	grant from WCC dated 02.11.21 - M Dec22/13
13/05/23	EFT	The Printing Works	1098.00	Coronation gifts M May23/15

APPROVED FOR PAYMENT

Proposed by Councillor S Brown, seconded by Councillor T Heenan

17. Progress Reports for Information –

• **Playing Field:**

Mowing of the playing field appears to be under control but not the finishing touches at the play area and around the parking posts which will be addressed with the contractor.

• **Town Yard:**

The Parish Council need to sort the rough, unsafe surface of this footpath but need to find out our legal position first. It was proposed by Chairman J Reid that we urgently accept the help of our solicitor, who's fee is £350.

AGREED

Proposed by Chairman J Reid, seconded by Councillor S Brown

18. To confirm the date of the next meeting.

The next meeting will be held on Thursday 8th June 2023 at 7.15 pm in the Village Hall.

The Meeting Closed at 8.35 pm

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CHAIRMAN