

BRINKLOW PARISH COUNCIL
Minutes of the Meeting of the Council
Held in the Community Hall on 13th July 2023

Present: Councillor J Reid (Chairman) Councillor H Timms RBC
Councillor T Heenan Councillor T Gillias RBC
Councillor I Currington J Boonham (Cemetery Agent)
Councillor S Brown 13 Members of the public
D Lloyd (Clerk & RFO)

1. Apologies.

Apologies received and accepted from Councillor Adrian Warwick WCC and Councillor K Keene

2. Declarations of Interest.

There were no declarations of interest made.

3. Minutes of the last meeting.

RESOLVED

That the minutes of the meeting held 8th June 2023 were approved, signed and initialled by the Chairman as a correct record of the proceedings.

4. Comments, Questions or Suggestions made by Members of the Public.

Jeanette Lomas advised that she has taken back responsibility for the Poppy Appeal, the period for this year will be 26th October – 12th November. She is proposing to have the Lions Chorus to sing on Friday 10th November at St Johns.

5. District and County Councillor Reports for Information.

Councillor Tony Gillias (RBC) reported that the Cross in Hand planning application, that was refused last year and dismissed at appeal, is back up for decision Wednesday 19th July. The UK Shared Prosperity fund is now available for any financial assistance – approx. £400,000 available in total, applications are decided by a board not just by councillors.

Councillor Heather Timms (RBC) reported that RBC are looking to install enforceable 20mph speed limits around schools across the county – a traffic regulation order is needed for this - currently in process. Slow Down bin stickers are good to use by schools for traffic calming. A meeting between Councillor A Warwick, WCC Highways Officer, police liaison and BPC to be arranged. Joining the West Midlands Combined Authority is being considered as an option.

6. Report by Cemetery Agent.

Jennie read out her report to all present: It has been quiet in respect of burials and installation of memorials but a lot of work has been going on, predominantly by the Lengthsmen, to remove the brambles and rebuilding of the perimeter wall, and a lot of queries to deal with. Further work has been done tying up records with the actual map of the cemetery. Grass cutting has improved and the cemetery looks much tidier.

7. To Formally sign the Employment Contract for the Clerk.

The contract was signed by both the Chairman and the Clerk

8. Resignation of a Councillor & Co-opting a new Councillor.

Chairman John Reid gave formal thanks to Councillor Dee Forman, who resigned on 26th June, for all of the work that she did for the council. John introduced Judith Brickwood to everyone present as a new Co-opted Councillor. Judith is relatively new to the village and was invited to sit with the other councillors for the remainder of the meeting.

9. A discussion on Police Co-operation.

At a recent Speed Aware meeting Rodger Pearson gave notice that he no longer wants to be in control due to the communication problems. Jennie Boonham, who helps with admin, has been advised by their contact that the communication problems and lack of help were due to personal reasons. Communication issues are improving, good progress has been made and there are 2 new volunteers for the group. The Parish Council have recently had a police walkaround with the road safety adviser. The beat manager wants to set up a police liaison on a regular basis in Brinklow. Pumpkins have offered to accommodate this. The police have no budget to put this into place, advertising etc.. so the council will fund this worthwhile project. The police representatives were invited to join our meeting today but we had no response back. Recently in the village flytipping has occurred and cars interfered with.

10. To Approve the replacement of Rubbish and Dog Waste Bins.

Following correspondence being received, from the people who empty the bins, about the condition of many of them we have assessed that 11 of them need replacing as they are very old and damaged. Councillor T Heenan managed to negotiate a 50% reduction in price from the Street Officer resulting in a total cost of £762.50 for the replacements.

APPROVED CLERK TO ACTION

**Proposed by Councillor I Currington,
seconded by J Reid – approved by all.**

11. To Discuss and Approve the Insurance Renewal options.

The Insurance renewal is due at the end of July, this year it is to also include the street lights that the Parish Council are responsible for. The current company Zurich quoted £1807, another company BHIB (Aviva) recommended by WALC quoted £825 for the same cover. Zurich were approached to offer to match the BHIB quote but would only reduce to £1125. BHIB offered a reduced premium if we tied in for 3 years but it was felt with next years election the current councillors could not commit to that at this point.

APPROVED CLERK TO ACTION

**Proposed by Councillor S Brown to accept the
BHIB quote, seconded by J Reid**

12. To Discuss mowing of the Tump.

Following difficulties on how to achieve this, due to the hirer's of the equipment needed will only hire to contractors as experience is needed due to the danger involved, a company has been found with the manpower, machinery and availability to do the necessary work for £1800 plus VAT. Due to the growth getting out of control, dangerous to attempt manually, issues with yellow rattle present, and all other options exhausted Chairman J Reid proposed we go ahead with this company who have availability next week and that we allow up to a further £500 to have the areas surrounding the Tump cut at the same time.

APPROVED CLERK TO ACTION

**Proposed by Chairman J Reid, seconded
by Councillor S Brown**

13. To Approve the Accounts for Payment:

The expenditures by Electronic Funds Transfer and cheque were read out, approved and initialled by Chairman J Reid and Councillor Sue Brown.

Payee	Total Payments	Payment Particulars
SA & E Friswell	198.00	Fencing materials
J Boonham	164.84	salary
D Lloyd	463.70	salary & expenses
Npower	1248.86	Electricity for streetlighting 1st Apr 23 - 30th Jun 23
Wellers Hedleys	420.00	Professional fees RE: right of way M May23/17b
T Heenan	14.14	Expenses - Ink
R Pearson	350.38	Expenses - Rugby in Bloom M Apr23/4
J Reid	81.64	Expenses - mileage, ink
Soldo	360.81	soldo card expenses to top up
Leicestershire Gardens	315.00	grass cutting at the cemetary

**APPROVED FOR PAYMENT Proposed by Chairman John Reid,
seconded by Councillor S Brown.**

14. To record the response to planning applications received.

- R23/0514 – 15 Broad Street for erection of a shed in the rear garden
- R23/0515 – 15 Broad Street for the relocation of an internal wall, bricking up of a rear porch window of rear extension, replacement of existing floor finish in the original dwelling, refurbishment of front door.

**APPROVED It was agreed unanimously that the council
have no objections to these applications.**

15. An update on the Outdoor Gym proposal.

In Councillor K Keene's absence Denise explained that one quote obtained from Hags UK for 3 pieces of equipment totalled £6917, plus delivery £700, plus installation £2275. Freshair Fitness have a promotion for 6 pieces of equipment for £6500 including delivery and installation. Rubber matting will be needed (£860) bringing the total to £7360 + VAT which was deemed the better, and most cost effective, option. It was proposed to ask Freshair Fitness to do the site inspection, no planning is needed, exact location to be decided. £3500 from the scarecrow fund is going towards this cost, an application will be put to the UK shared Prosperity fund and the Parish council will fund the remainder.

APPROVED K KEENE & DENISE TO ACTION Proposed by J Reid, Seconded by S Brown

16. An update on the CCTV Project.

The original system was £5k plus VAT but the installed system was not to spec. and was subsequently removed. 3 local alternative suppliers have looked at the site and capability and all recommended cameras installed with a radio signal to the memorial site where a green box for the reader and a pole for the aerial will need to be installed, ANPR cameras recommended. They will be invited to show the quality of recordings and ease of use prior to quoting. J Reid suggested the Lengthsmen can install the cabinet and pole (approx. £650) and proposed they make a start on this asap.

APPROVED Proposed by J Reid, Seconded by T Heenan

17. An update of the AGAR and notice of public rights.

The Clerk asked for it to be recorded that the AGAR was submitted to the external auditors and the notice of public rights displayed within the deadlines.

18. Progress Reports for Information –

- **Brinklow Castle:** The Sunday Lengthsmen team is 1 man down, a damaged picnic table is to be repaired and the firebeaters and sign are to be put up on the Tump.
- **Playing Field:** A time schedule for the installation of the Armco Barrier should be received shortly.
- **Grant funding:** As mentioned in item 5 some funding will be applied for by Councillor K Keene towards the cost of the outdoor gym equipment.
- **Bank Mandate:** The removal of signatories, no longer on the Council, has now been completed.

19. Correspondence Received for Information.

None received.

20. To confirm the date of the next meeting.

There will be no formal meeting during the month of August therefore the next meeting will be held on Thursday 14th September 2023 at 7.15 pm in the Village Hall.

The Meeting Closed at 8.40 pm

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CHAIRMAN